

| For Planning Board Only | |
|-------------------------|--|
| Application # : | |
| Received On : | |

Warner Planning Board
Capital Improvements Program (CIP)
2019 through 2024



Project Form
****Due Date July 29, 2019****

Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : Board of Selectmen / Assessing

Project Name : Town Revaluation Process **Anticipated Start Date :** 2024 into 2025

Section 1 : General Description of Project or Item

Per NH RSA 75:8-a Five-Year Valuation. – The assessors and / or selectmen shall reappraise all real estate within the municipality so that the assessments are at full and true value at least as often as every fifth year.

In the year 2024, we will begin a new cycle of five-year valuations. The process will likely carry into 2025.

Section 2 : Overall Department Ranking of Project

- U => Urgent** => Cannot be delayed. Needed for health or safety.
- N => Necessary** => Needed to maintain existing level & quality of community services.
- DS => Desirable** => Needed to improve quality of level of services.
- DF => Deferrable** => Can be placed on hold until after 6 year period.
- R => Research** => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project :

Required by NH State Statutes.

Section 3 : Justification Narrative & Information

Please address in detail any of the following that are relevant to this project:

- Does this project address safety or health issues?
- How does this project impact the level of service currently being provided (that is, does it bring the level of service up to an adopted minimum standard; does it maintain, improve, or provide a new level of service?)
- Is this project a response to State or Federal requirements?
- Will completion of this project improve the efficiency of current Town programs or operations?
- Will this project increase capacity in anticipation of future growth?
- Will this project reduce long-term operating costs?
- Will this project provide an incentive for economic development?
- Is the project eligible for grants or matching funds?

This project is required by NH State Statute.

At this time, we do not have a quote for the 2024 valuation project. The current estimate is based on

Section 4 : Additional Justification Narrative

4.1 : Approximately how many residents will directly benefit from this project? Explain how number was derived.

This impacts all residents.

4.2 : What is the proposed life expectancy of this project? Is this the first phase of many? Please explain.

The process usually runs a full year.

4.3 : Are there any fiscal benefits of collaborating on this project with another community or outside agency project? Is this a multi-departmental project? If so, please explain.

An outside assessing firm is brought in to perform the task.

4.4 : What are the implications of delaying or deferring this project beyond the year(s) for which funding is requested?

The valuation process will proceed as per required by law. It can not be delayed.

Section 5 - Financial Details

5.1 : Estimated Project Costs (As applicable. Please attach supporting documentation.)

| Aspect of Project | Comments / Details | Cost |
|---------------------------------|--------------------|------------------|
| Planning / feasibility analysis | | |
| Architecture & engineering fees | | |
| Real estate acquisition | | |
| Site preparation | | |
| Construction | | |
| Furnishings & equipment | | |
| Vehicle & capital equipment | | |
| Other (specify) | | |
| Total Project Costs | | \$150,000 |

5.2 : Estimated Impacts to Future Budgets (Please attach supporting documentation.)

| Budget Area | Comments / Details | Cost Difference |
|--|--------------------|-----------------|
| Personnel | | |
| Maintenance | | |
| Other Operating (specify) | | |
| | | |
| Overall Annual Budget Impact (Indicate + or - and amount) | | |

5.3 : Anticipated Sources of Funding

| Source | Comments / Details | Percent or Amount |
|--|--|-------------------|
| General Fund | | |
| Separate Warrant Article | | |
| Existing Capital Reserve | As done in the past, funds will be held in a Capital Reserve Fund. | 100% |
| Grant | | |
| Loan | | |
| Donations / Private | | |
| Special Assessment | | |
| Other | | |
| <p>Explanation of anticipated funding process:</p> <p>Full funding for the five-year valuation can be achieved by funding 20% per year over 5 years.</p> | | |

5.4 : Appropriation / Expenditure Spreadsheet

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Total |
|------------------------|------|----------|----------|----------|----------|----------|-----------|
| Expenditure | | | | | | | |
| | | \$30,000 | \$30,000 | \$30,000 | \$30,000 | \$30,000 | \$150,000 |
| Source of Funds | | | | | | | |
| | | Taxation | Taxation | Taxation | Taxation | Taxation | Taxation |

Section 6.0 : Additional Notes

Submitted by : Board of Selectman

Date : July 29, 2019

| | |
|-------------------------|--|
| For Planning Board Only | |
| Application # : | |
| Received On : | |

Warner Planning Board
Capital Improvements Program (CIP)
2019 through 2024



Project Form

****Due Date July 29, 2019****

Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : _____ Town Clerk _____

Project Name : _____ Record Preservation _____ Anticipated Start Date : __On Going_____

Section 1 : General Description of Project or Item

The purpose of the Record Preservation project is to comply with NH State Statute. Increase/Create additional safe, protective storage for all Town Records. The project also is in place to purchase recommended shelves and other units, devices or equipment that is necessary to preserve records or assist the public in use of Town Records.

Section 2 : Overall Department Ranking of Project

- U => Urgent** => Cannot be delayed. Needed for health or safety.
- N => Necessary** => Needed to maintain existing level & quality of community services.
- DS => Desirable** => Needed to improve quality of level of services.
- DF => Deferrable** => Can be placed on hold until after 6 year period.
- R => Research** => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project :

Section 3 : Justification Narrative & Information

Please address in detail any of the following that are relevant to this project:

- Does this project address safety or health issues?
- How does this project impact the level of service currently being provided (that is, does it bring the level of service up to an adopted minimum standard; does it maintain, improve, or provide a new level of service?)
- Is this project a response to State or Federal requirements?
- Will completion of this project improve the efficiency of current Town programs or operations?
- Will this project increase capacity in anticipation of future growth?
- Will this project reduce long-term operating costs?
- Will this project provide an incentive for economic development?
- Is the project eligible for grants or matching funds?

State Mandated and improves access to Public Records.

Section 5 - Financial Details

5.1 : Estimated Project Costs (As applicable. Please attach supporting documentation.)

| Aspect of Project | Comments / Details | Cost |
|---------------------------------|----------------------------|------|
| Planning / feasibility analysis | | |
| Architecture & engineering fees | | |
| Real estate acquisition | | |
| Site preparation | | |
| Construction | | |
| Furnishings & equipment | | |
| Vehicle & capital equipment | | |
| Other (specify) | Off Site Book Preservation | |
| Total Project Costs | | |

5.2 : Estimated Impacts to Future Budgets (Please attach supporting documentation.)

| Budget Area | Comments / Details | Cost Difference |
|--|--------------------|-----------------|
| Personnel | | |
| Maintenance | | |
| Other Operating (specify) | | |
| | | |
| Overall Annual Budget Impact (Indicate + or - and amount) | | |

5.3 : Anticipated Sources of Funding

| Source | Comments / Details | Percent or Amount |
|---|--------------------|-------------------|
| General Fund | | |
| Separate Warrant Article | | |
| Existing Capital Reserve | | 100% |
| Grant | | |
| Loan | | |
| Donations / Private | | |
| Special Assessment | | |
| Other | | |
| | | |
| Explanation of anticipated funding process: | | |
| | | |

5.4 : Appropriation / Expenditure Spreadsheet

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Total |
|------------------------|------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------|
| Expenditure | As needed | As needed | As needed | As needed | As needed | As needed | |
| | | | | | | | |
| Source of Funds | | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$100,000 |
| | | Warrant Article | Warrant Article | Warrant Article | Warrant Article | Warrant Article | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

| | |
|-------------------------|--|
| For Planning Board Only | |
| Application # : | |
| Received On : | |

Warner Planning Board
Capital Improvements Program (CIP)
2019 through 2024



Project Form

****Due Date July 29, 2019****

Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : **Warner Police Department**

Project Name : **Cruiser Fleet Management** Anticipated Start Date : **Ongoing**

Section 1 : General Description of Project or Item

See Attached

Section 2 : Overall Department Ranking of Project

- U => Urgent** => Cannot be delayed. Needed for health or safety.
- N => Necessary** => Needed to maintain existing level & quality of community services.
- DS => Desirable** => Needed to improve quality of level of services.
- DF => Deferrable** => Can be placed on hold until after 6 year period.
- R => Research** => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project :

Contained in General Description of Project

Cruiser Fleet Management

Police cruisers are a lifeline to an officer, therefore, it is imperative that the town continue to follow the ongoing Cruiser Fleet Management Program. This ensures that police officers possess safe, reliable and necessary equipment while performing their duties and serving the public. The established schedule of replacement prevents costly repairs that are associated with high miles and many hours of engine idle time. This also assists with properly planning for expenditures associated when replacing police cruisers, which is a known future necessity for the department.

Section 3 : Justification Narrative & Information

Please address in detail any of the following that are relevant to this project:

- Does this project address safety or health issues?
 - How does this project impact the level of service currently being provided (that is, does it bring the level of service up to an adopted minimum standard; does it maintain, improve, or provide a new level of service?)
 - Is this project a response to State or Federal requirements?
 - Will completion of this project improve the efficiency of current Town programs or operations?
 - Will this project increase capacity in anticipation of future growth?
 - Will this project reduce long-term operating costs?
 - Will this project provide an incentive for economic development?
 - Is the project eligible for grants or matching funds?
-
- **Ensures that police officers possess safe, reliable and necessary equipment while performing and providing emergency police services to the public.**
 - **Project maintains current level of services.**
 - **N/A**
 - **Project will maintain efficiency.**
 - **Project will provide for future personnel.**
 - **The established schedule of replacement prevents costly repairs that are associated with high mileage and many hours of engine idle time.**
 - **N/A**
 - **No, however, cruisers are purchased at State Bid for a significantly reduced price.**

Section 3 : Justification Narrative & Information

Section 4 : Additional Justification Narrative

4.1 : Approximately how many residents will directly benefit from this project? Explain how number was derived.

All residents directly benefit as it relates to police services.

4.2 : What is the proposed life expectancy of this project? Is this the first phase of many? Please explain.

Ongoing

4.3 : Are there any fiscal benefits of collaborating on this project with another community or outside agency project? Is this a multi-departmental project? If so, please explain.

No

4.4 : What are the implications of delaying or deferring this project beyond the year(s) for which funding is requested?

Refer to Description of Project

Section 5 - Financial Details

5.1 : **Estimated Project Costs** (As applicable. Please attach supporting documentation.)

| Aspect of Project | Comments / Details | Cost |
|---------------------------------|--------------------|----------|
| Planning / feasibility analysis | | |
| Architecture & engineering fees | | |
| Real estate acquisition | | |
| Site preparation | | |
| Construction | | |
| Furnishings & equipment | | |
| Vehicle & capital equipment | 2020 | \$15,000 |
| Other (specify) | | |
| Total Project Costs | | |

5.2 : **Estimated Impacts to Future Budgets** (Please attach supporting documentation.)

| Budget Area | Comments / Details | Cost Difference |
|--|--------------------|-----------------|
| Personnel | | |
| Maintenance | | |
| Other Operating (specify) | | |
| Overall Annual Budget Impact (Indicate + or - and amount) | | |

5.3 : Anticipated Sources of Funding

| Source | Comments / Details | Percent or Amount |
|--------------------------|---|-------------------|
| General Fund | | |
| Separate Warrant Article | \$15,000 Warrant Article in 2020 | |
| Existing Capital Reserve | | |
| Grant | | |
| Loan | | |
| Donations / Private | | |
| Special Assessment | | |
| Other | | |

Explanation of anticipated funding process:

See Spreadsheet Below

5.4 : Appropriation / Expenditure Spreadsheet

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Total |
|--|---------------------------------|-------------------------|-----------------|-------------------------|-----------------|-----------------------|------------------|
| Expenditure | | \$38,000 | | \$39,000 | | \$40,000 | \$117,000 |
| | | Trade 2013 Sedan | | Trade 2016 Sedan | | Trade 2017 SUV | |
| Source of Funds (Warrant Article) | | \$15,000 | \$15,000 | \$15,000 | \$20,000 | \$20,000 | \$85,000 |
| | | | | | | | |
| | Current Balance \$46,935 | \$23,935 | \$38,935 | \$14,935 | \$34,935 | \$14,935 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Section 6.0 : Additional Notes

Submitted by: W E Chandler Date: **07-25-19**
William E. Chandler
Chief of Police

| For Planning Board Only | |
|-------------------------|--|
| Application # : | |
| Received On : | |

Warner Planning Board
 Capital Improvements Program (CIP)
 2019 through 2024



Project Form

****Due Date July 29, 2019****

Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : Public Works Dept.

Project Name : Bridge Repair and Maintenance Plan Anticipated Start Date : 2019 - 2025

Section 1 : General Description of Project or Item

Plan to conduct maintenance and repairs of Town Bridges. Bridges or pipes that qualify as Bridges that need to be replaced are submitted for NH DOT Bridge Aid for funding. There is a 6 to 10 year backlog for this program.

Section 2 : Overall Department Ranking of Project

- U => Urgent** => Cannot be delayed. Needed for health or safety.
- N => Necessary** => Needed to maintain existing level & quality of community services.
- DS => Desirable** => Needed to improve quality of level of services.
- DF => Deferrable** => Can be placed on hold until after 6 year period.
- R => Research** => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project :

There are maintenance projects and future funding in plan for bridge replacement.
 See attached Bridge Schedule.

| | A | B | C | D | E | F | G | H | I | J |
|----|---|-------------------|---------------|---------------|----------------|----------------|---------------|----------------|-----------------|---|
| 1 | 2019-2024 CAPITAL IMPROVEMENTS PROGRAM - BRIDGE REPAIR & MAINTENANCE PLAN | | | | | | | | | |
| 2 | Updated 7/19/18 | | | | | | | | | |
| 3 | Project Year & Project Cost: | Expended In: 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | Total 2018-2024 | |
| 4 | Bible Hill Rd. Bridge [^] | | 94,000 | | | | | | 94,000 | |
| 5 | North Village Rd. * | 50,000 | | | | | | | - | |
| 6 | North Road over Meadow Brook | | | | | | | 30,000 | 30,000 | |
| 7 | Laing Bridge -Warner River | | | 60,000 | | | | | 60,000 | |
| 8 | Newmarket Rd. -Warner River ⁺⁺ | 30,000 | | | | | | | - | |
| 9 | Schoodac Rd. Bridge ^{**} Frazier | | | | | | 300,000 | | 300,000 | |
| 10 | Plains Rd. Bridge - Schoodac | | | | | | | | | |
| 11 | TOTALS: | 80,000 | 94,000 | 60,000 | - | - | 300,000 | 30,000 | 484,000 | |
| 12 | | | | | | | | | | |
| 13 | * Red listed by NHDOT | | | | | | | | | |
| 14 | [^] Some costs paid from operating budget | | | | | | | | | |
| 15 | ^{**} Applied to NH Bridge Aid Program: If accepted into program, State reimburses 80% of full cost | | | | | | | | | |
| 16 | ⁺⁺ Registered Historic Structure -grant funds available? | | | | | | | | | |
| 17 | | | | | | | | | | |
| 18 | BRIDGE REPLACE/ MAINTENANCE CRF – Suggested savings schedule | | | | | | | | | |
| 19 | Funding Schedule: | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | |
| 20 | CRF Balance: as of 1/1/19 | 101,904 | 71,904 | 67,904 | 97,904 | 187,904 | 277,904 | 67,904 | 127,904 | |
| 21 | Capital Reserve Appropriation | 50,000 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | |
| 22 | Funds Expended | (80,000) | (94,000) | (60,000) | - | - | (300,000) | (30,000) | - | |
| 23 | Year End Balance | 71,904 | 67,904 | 97,904 | 187,904 | 277,904 | 67,904 | 127,904 | 217,904 | |
| 24 | | | | | | | | | | |
| 25 | Bible Hill and Lange Bridge are paint and rub rail repairs. | | | | | | | | | |
| 26 | North Village Rd. - Concrete invert in multi plate at Silver Lake Dam. | | | | | | | | | |
| 27 | North Rd. over Meadow Brook - Erosion. Paint, Concrete Grouting. | | | | | | | | | |
| 28 | Schoodac Rd at Frazier Brook - Future Multi Plate replacement. DOT bridge List | | | | | | | | | |
| 29 | Plains Road at Schoodac Brook - Future Multi Plate Replacement DOT bridge List. | | | | | | | | | |

The Warner Road Committee was established by the Board of Selectmen in 2006 to develop a list of priorities for repair and reconstruction of existing roads. These are projects that are too large for our own road crew to undertake and would be done by road construction contractors. The Board of Selectmen believes that there are roads in our town that need serious attention and that we must begin to address the backlog of road work. The hope is that the work of this committee will provide enough information to bring to Town Meeting 2008 a list of priorities and some cost estimates and enable us to develop a plan to get this work done.

The Committee was comprised of members of the Board of Selectmen, Planning Board, Budget Committee, Conservation Commission, the Public Works Director, and persons knowledgeable of road construction.

The first task of the Committee was to develop an objective method to assess the current condition of roads and to determine what factors would help to develop priorities based not only on physical condition but also on the role each road plays in our community.

The Warner Road Sufficiency Rating System was developed based on a model developed by the State of Vermont and recognized by the United States Department of Transportation. However, Vermont's approach was more complex than was required for our work, so the committee revised and refined it to better meet Warner's needs.

The system rates each road segment in terms of its base foundation, number and condition of culverts, drainage, slope, and alignment. It also takes into consideration the amount of traffic, number of accidents and importance for emergency vehicles access.

We have completed applying the Rating System to all of Warner's Roads. Each road was divided into segments to facilitate future construction projects creating 96 separate road segments. Below are listed the top ten priorities for reconstruction based on the ratings received. Copies of the rating system are available from the Selectmen's office

| Road Segment | Score | Ranking |
|---|-------|---------|
| Pumpkin Hill – Mason Hill to Lindley's Drive | 10 | 1 |
| Pumpkin Hill - Lindley's Drive to Town Line | 13 | 2 |
| North Village | 22 | 3 |
| Denny Hill – Old Main to Pumpkin Hill | 22 | 4 |
| Mason Hill – Coai Hearth to Burnt Hill | 22 | 5 |
| Newmarket – Bean Road to Retreat Road | 22 | 6 |
| Waldron Hill – Flanders Road to Gould Road | 25 | 7 |
| Kearsarge Mt – Patee Lane to Tory Rock | 30 | 8 |
| Retreat Road | 32 | 9 |
| Burnt Hill – Mason Hill Road to end of pavement | 36 | 10 |

Richard Cook, Chair

David Hartman, Ed Mical, David Karrick, Jim MacLaughlin, Peter Bates, Allan Brown

| | |
|--------------------------------|--|
| For Planning Board Only | |
| Application # : | |
| Received On : | |

Warner Planning Board
 Capital Improvements Program (CIP)
 2019 through 2024
Project Form
****Due Date July 29, 2019****



Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : Public Works Dept.

Project Name : Highway Equipment Replacement.

Anticipated Start Date : 2020 - 2025

Section 1 : General Description of Project or Item

This is a 10 year schedule updated annually for the repair or replacement of heavy equipment and trucks in order to keep an inventory of reliable fleet to provide both summer and winter maintenance of road and facilities. This includes lease to purchase options for heavy equipment and outright purchases for light and heavy duty trucks.

Section 2 : Overall Department Ranking of Project

- U => Urgent** => Cannot be delayed. Needed for health or safety.
 N => Necessary => Needed to maintain existing level & quality of community services.
 DS => Desirable => Needed to improve quality of level of services.
 DF => Deferrable => Can be placed on hold until after 6 year period.
 R => Research => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project : In the day of ever rising costs it is my intention to try and set our stable of equipment and trucks in line with a certain level of service and manpower. Have a newer fleet and maybe less of. My feeling is that the "first wear is the best wear" meaning lets invest in a plan that gets us on a rotation of fleet and be more productive.

Section 3 : Justification Narrative & Information

Please address in detail any of the following that are relevant to this project:

- Does this project address safety or health issues?
- How does this project impact the level of service currently being provided (that is, does it bring the level of service up to an adopted minimum standard; does it maintain, improve, or provide a new level of service?)
- Is this project a response to State or Federal requirements?
- Will completion of this project improve the efficiency of current Town programs or operations?
- Will this project increase capacity in anticipation of future growth?
- Will this project reduce long-term operating costs?
- Will this project provide an incentive for economic development?
- Is the project eligible for grants or matching funds?

1- A dependable fleet of equipment directly affects safety and health issues especially winter maintenance.

2- This project is designed to maintain the current level of service provided to date.

3- No

4- Yes, updating fleet allows for being more productive and completing projects that if let go cost more.

5- Maintain same

6- Being more productive and getting crew out to do more maintenance will save in Capital projects.

7- N/A

8- N/A

Section 4 : Additional Justification Narrative

4.1 : Approximately how many residents will directly benefit from this project? Explain how number was derived. All residents will benefit from a reliable fleet especially from winter maintenance.

4.2 : What is the proposed life expectancy of this project? Is this the first phase of many? Please explain.

This is a continual 10 year plan to try and get on a rotation of equipment at a reasonable cost.

4.3 : Are there any fiscal benefits of collaborating on this project with another community or outside agency project? Is this a multi-departmental project? If so, please explain.

There are areas that could benefit by looking into shared service such as Screeners, mowing tractors, air compressors.

4.4 : What are the implications of delaying or deferring this project beyond the year(s) for which funding is requested?

By not upgrading and trying to maintain older fleet takes away from productivity and cost more in all.

Section 5 - Financial Details

5.1 : Estimated Project Costs (As applicable. Please attach supporting documentation.)

| Aspect of Project | Comments / Details | Cost |
|---------------------------------|--------------------|------|
| Planning / feasibility analysis | | |
| Architecture & engineering fees | | |
| Real estate acquisition | | |
| Site preparation | | |
| Construction | | |
| Furnishings & equipment | | |
| Vehicle & capital equipment | | |
| Other (specify) | | |
| Total Project Costs | | |

5.2 : Estimated Impacts to Future Budgets (Please attach supporting documentation.)

| Budget Area | Comments / Details | Cost Difference |
|--|--------------------|-----------------|
| Personnel | | |
| Maintenance | | |
| Other Operating (specify) | | |
| | | |
| Overall Annual Budget Impact (Indicate + or - and amount) | | |

5.3 : Anticipated Sources of Funding

| Source | Comments / Details | Percent or Amount |
|---|---------------------------|--------------------------|
| General Fund | | |
| Separate Warrant Article | Appropriation | 65 |
| Existing Capital Reserve | Ballance | 35 |
| Grant | | |
| Loan | | |
| Donations / Private | | |
| Special Assessment | | |
| Other | | |
| | | |
| Explanation of anticipated funding process: | | |
| | | |

5.4 : Appropriation / Expenditure Spreadsheet – See Attached Schedule

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Total |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Expenditure | | | | | | | |
| | | | | | | | |
| Source of Funds | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Section 6.0 : Additional Notes

My goal at this time is to see a fleet of equipment that maintains level of service and manpower. I would like to see us ultimately have two ten wheelers, two six wheelers, three small dumps, pickup, loader, grader, loader backhoe. Hire or at least look into hiring an outside truck in the winter if need be to snow plow.

Submitted by: _____ Date: _____

| For Planning Board Only | |
|-------------------------|--|
| Application # : | |
| Received On : | |

Warner Planning Board
Capital Improvements Program (CIP)
2019 through 2024



Project Form

****Due Date July 29, 2019****

Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : Transfer Station

Project Name : Facility Expansion and Rehabilitation

Anticipated Start Date : 2021

Section 1 : General Description of Project or Item

Facility expansion and rehabilitation to alleviate congestion and increase throughput.

Section 2 : Overall Department Ranking of Project

U => Urgent => Cannot be delayed. Needed for health or safety.
 N => Necessary => Needed to maintain existing level & quality of community services.
 DS => Desirable => Needed to improve quality of level of services.
 DF => Deferrable => Can be placed on hold until after 6 year period.
 R => Research => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project : It is needed to maintain existing level and quality of community services

Section 3 : Justification Narrative & Information

Section 3 : Justification Narrative & Information

Please address in detail any of the following that are relevant to this project:

- Does this project address safety or health issues?
- How does this project impact the level of service currently being provided (that is, does it bring the level of service up to an adopted minimum standard; does it maintain, improve, or provide a new level of service?)
- Is this project a response to State or Federal requirements?
- Will completion of this project improve the efficiency of current Town programs or operations?
- Will this project increase capacity in anticipation of future growth?
- Will this project reduce long-term operating costs?
- Will this project provide an incentive for economic development?
- Is the project eligible for grants or matching funds?

From its inception the Transfer Station has been burdened by a facility design of questionable utility. Across an array of functions space has proved inadequate and placement problematic. The resulting inefficiencies have elevated operating costs, inhibited management of increased throughput, and most importantly compromised the safety of employees and the public alike. A prime example of this is the location of the trash compactor. The close proximity to the recycling building creates a point of easy congestion. Its subgrade aspect tight between two retaining walls makes for difficulty in servicing and maintenance of both trash box and compactor. As a single unit with small hopper size it is easily overwhelmed in times of high volume. At thirty years of age the equipment is approaching the outer limits of its service life. As replacement is being considered so too should relocation given the volume of material and traffic now transiting the facility.

To date project planning consists of securing estimates of equipment replacement and studying the feasibility of various schemes of compactor placement.

Section 3 : Justification Narrative & Information

Section 4 : Additional Justification Narrative

4.1 : Approximately how many residents will directly benefit from this project? Explain how number was derived.

Users of the facility and taxpayers generally.

4.2 : What is the proposed life expectancy of this project? Is this the first phase of many? Please explain.

20-30 years

4.3 : Are there any fiscal benefits of collaborating on this project with another community or outside agency project? Is this a multi-departmental project? If so, please explain.

Not at this time.

4.4 : What are the implications of delaying or deferring this project beyond the year(s) for which funding is requested?

Continued congestion and excessive operating costs.

Section 5 - Financial Details

5.1 : Estimated Project Costs (As applicable. Please attach supporting documentation.)

| Aspect of Project | Comments / Details | Cost |
|---------------------------------|-----------------------|--------|
| Planning / feasibility analysis | | |
| Architecture & engineering fees | | 5,000 |
| Real estate acquisition | | |
| Site preparation | | |
| Construction | | 35,000 |
| Furnishings & equipment | | |
| Vehicle & capital equipment | compactor replacement | 60,000 |
| Other (specify) | | |
| Total Project Costs | | |

5.2 : Estimated Impacts to Future Budgets (Please attach supporting documentation.)

| Budget Area | Comments / Details | Cost Difference |
|---------------------------|--------------------|-----------------|
| Personnel | | |
| Maintenance | | |
| Other Operating (specify) | | |
| | | |

| Budget Area | Comments / Details | Cost Difference |
|---|--------------------|-----------------|
| Overall Annual Budget Impact (Indicate + or - and amount) | | |

5.3 : Anticipated Sources of Funding

| Source | Comments / Details | Percent or Amount |
|---|--------------------|-------------------|
| General Fund | | |
| Separate Warrant Article | | |
| Existing Capital Reserve | | 95% |
| Grant | NHTB | 5% |
| Loan | | |
| Donations / Private | | |
| Special Assessment | | |
| Other | | |
| Explanation of anticipated funding process: | | |

5.4 : Appropriation / Expenditure Spreadsheet

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Total |
|------------------------|----------|----------|----------|----------|------|------|-------|
| Expenditure | | | | | | | |
| | | | | | | | |
| Source of Funds | | | | | | | |
| Capital Reserve | \$25,000 | \$25,000 | \$25,000 | \$25,000 | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Section 6.0 : Additional Notes



Warner Planning Board
Capital Improvements Program (CIP)
2019 through 2024

Project Form

****Due Date July 29, 2019****

| | |
|-------------------------|--|
| For Planning Board Only | |
| Application# : | |
| Received On : | |

Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : Warner Conservation Commission _____

Project Name : Land Conservation _____ Anticipated Start Date :January 2020

Section 1 : General Description of Project or Item

Conservation of land with frontage on the Warner River is a priority for the Warner's Conservation Commission (WCC). The river corridor provides significant flood storage capacity due to the size of the drainage area upstream of Warner (some 100 square miles) that, during severe storms, can produce fast rising, high volume runoff causing widespread damage to local infrastructure, property and the environment. An essential feature of land along the river is the sand and gravel aquifer that acts as a recharge zone supporting and protecting the Town's water supply. Land along the riverfront is home to a variety of wildlife and provides access to the Warner River for hiking and canoeing, including a portion of the river recognized as one of the best stretches of white water kyaking in southern NH.

The WCC is currently negotiating with the NH Department of Transportation (DOT) to purchase 2 parcels of riverfront property. One parcel identified as Map 7; Lot1 is a 9 acre parcel near the Bagley area soccer fields. An additional 1.8 acres in the I-89 ROW will be added to the parcel through an agreement with DOT. The second riverfront parcel Map 16; Lot 24 4 represents 4 acres between the Warner River and Route 103 near the Laing Bridge. This parcel provides future access for river focused recreation.

Since it is unclear when DOT will complete the process to sell these riverfront parcels, it is difficult to determine if the Conservation Commission will have the funds available in the conservation fund to cover the cost of the land purchases. In addition, the WCC has been approached by a land trust organization to collaborate on a project in Warner that will also take an undetermined amount of time and money to complete. Without a clear timeline for completion of the projects described above, WCC is informing the Planning Board of the potential for a future request from the WCC to supplement insufficient conservation funds needed to finish the work.

Section 2 : Overall Department Ranking of Project

- U => Urgent** => Cannot be delayed. Needed for health or safety.
- N => Necessary** => Needed to maintain existing level & quality of community services.
- DS => Desirable** => Needed to improve quality of level of services.
- DF => Deferrable** => Can be placed on hold until after 6 year period.
- R => Research** => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project : Conservation of land along the Warner River protects the aquifer making it less susceptible to adverse water quality impacts. Protecting land within the floodplain helps support diverse natural communities that are productive for wildlife throughout the year. In addition, providing public access to the river opens recreational opportunities for Warner's residents that haven't been available before. Enhancing recreational opportunities that respect the beauty of our river's natural environment makes good economic sense for the Town. Conservation projects away from the river are also valuable to Warner as they protect agricultural and forestry resources.

Section 3: Justification and Narrative Information

Section 3: Justification and Narrative Information

Please address in detail any of the following that are relevant to this project:

- Does this project address safety or health issues?
- How does this project impact the level of service currently being provided (that is, does it bring the level of service up to an adopted minimum standard; does it maintain, improve, or provide a new level of service?)
- Is this project a response to State or Federal requirements?
- Will completion of this project improve the efficiency of current Town programs or operations?
- Will this project increase capacity in anticipation of future growth?
- Will this project reduce long-term operating costs?
- Will this project provide an incentive for economic development?
- Is the project eligible for grants or matching funds?

Health and Safety: Protection of land that lies in the Warner River floodplain decreases the potential for adverse impacts to the underlying aquifer and the Town's water supply. NH news has been filled recently with reports of the contamination of water supplies that nearby residents attribute to adverse health effects.

Level of Service: Land conservation **maintains** a level of service by protecting the water supply. Conservation **maintains** a level of service when it prevents the loss of Warner's forested lands that provides jobs and supports harvested timber as a valuable product. Conservation of Warner's farmlands **improves** a level of service since it assures a future for locally produced food that also provides jobs and helps our environment by making us less dependent on food products transported across great distances.

State or Federal Requirements: N/A

Supporting Future Growth: Protecting Warner's natural resources attracts active people looking for a place to live where they can "stay, work and play." New Hampshire businesses believe that it is important to develop and maintain an attractive and sustainable natural environment. Employees want to live in a place that is healthy, offers outdoor entertainment, and is vibrant and livable. Employers want employees who are healthy and stimulated at work and at home.

Long Term Operating Costs: Land Conservation saves New Hampshire communities money through avoided costs on expensive infrastructure and other municipal services required by residential property owners (e.g., schools, police, and fire protection).

Economic Development; The Trust for Public Land conducted a study that said that found that for every \$1 invested in land conservation, \$11 in natural goods and services is returned to the New Hampshire economy.

Eligible for Grants or Matching Funds: YES. Warner has been the beneficiary of matching funds from land protection trust organizations and LCHIP grants for the purpose of land conservation. The element of grant applications, grant review and subsequent funding is one of the reasons it is difficult to determine the timing and funding of potential WCC conservation projects. Since timing and funding are subject to change, the WCC is informing the Planning Board of the possibility of a future request for funds needed to supplement the WCC Conservation Fund that might have inadequate funding if all the above projects are finalized at the same time.

Section 3: Justification and Narrative Information

Section 4: Additional Justification Narrative

4.1 : Approximately how many residents will directly benefit from this project? Explain how number was derived.

All residents of Warner have the opportunity to benefit from WCC's conservation projects. With few exceptions conservation easements on private land allow the public to walk and hike on conserved properties. The Town's purchase of the riverfront properties described above will permit public access to the river and recreational opportunities.

4.2 : What is the proposed life expectancy of this project? Is this the first phase of many? Please explain.

The Town's purchase of riverfront properties with money from the Conservation Fund will have an indefinite life expectancy. At this time the WCC does not intend to place a conservation easement on the riverfront parcels. Other potential conservation projects will have an indefinite life expectancy as described in their respective conservation easements.

4.3 : Are there any fiscal benefits of collaborating on this project with another community or outside agency project? Is this a multi-departmental project? If so, please explain. The fiscal benefit for collaborating on this project with a land trout organization rests with the potential for obtaining matching funds.

4.4 : What are the implications of delaying or deferring this project beyond the year(s) for which funding is requested?

It has been the case that potential projects come to light, requiring a timely response if a property is to be protected. If the Town doesn't have sufficient resources, opportunities can be lost.

Section 5 - Financial Details

5.1 : Estimated Project Costs (As applicable. Please attach supporting documentation.)

| Aspect of Project | Comments / Details | Cost |
|---------------------------------|---|--------------------|
| Planning / feasibility analysis | N/A | |
| Architecture & engineering fees | N/A | |
| Real estate acquisition | | Approx \$70,000 |
| Site preparation | Archeological dig/ investigation | |
| Construction | Fence along I-89 ROW (included in estimate above) | |
| Furnishings & equipment | | |
| Vehicle & capital equipment | | |
| Other (specify) | | |
| Total Project Costs | | |

5.2 : Estimated Impacts to Future Budgets (Please attach supporting documentation.)

| Budget Area | Comments / Details | Cost Difference |
|--|--------------------|-----------------|
| Personnel | | |
| Maintenance | | |
| Other Operating (specify) | | |
| | | |
| Overall Annual Budget Impact (Indicate + or - and amount) | | |

5.3 : Anticipated Sources of Funding

| Source | Comments / Details | Percent or Amount |
|--------------------------|--|-------------------|
| General Fund | | |
| Separate Warrant Article | Depends on Cons Fund balance at time of project completion | \$25,000 approx |
| Existing Capital Reserve | | |
| Grant | LCHIP | \$50,000 approx |
| Loan | | |
| Donations / Private | At discretion of land trust organization | ? |
| Special Assessment | | |
| Other | | |
| | | |

Explanation of anticipated funding process:
 The WCC expects to cover the costs of these projects using funds from the Conservation Fund, in which there is a current balance of \$49,000. The Conservation Fund balance increases over time with the addition of transfer taxes, so the balance may increase until funds are drawn down on completion of each of the projects described above.

5.4 : Appropriation / Expenditure Spreadsheet

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Total |
|------------------------|------|------|------|------|------|------|-------|
| Expenditure | | | | | | | |
| | | | | | | | |
| Source of Funds | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

| For Planning Board Only | |
|-------------------------|--|
| Application # : | |
| Received On : | |

Warner Planning Board
Capital Improvements Program (CIP)
2019 through 2024



Project Form

****Due Date July 29, 2019****

Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : Warner Fire Rescue Department

Project Name : Fire Rescue Vehicles Anticipated Start Date : 4/01/20

Section 1 : General Description of Project or Item

This project is for the management of rotating replacement of fire rescue vehicles. In this phase of the project we are planning for the replacement of our 1999 Rescue 1 Vehicle. The plan is to secure \$150,000 in the 2020 year and another \$150,000 in the 2021 year to make the purchase in 2021.

Section 2 : Overall Department Ranking of Project

U => Urgent => Cannot be delayed. Needed for health or safety.

N => Necessary => Needed to maintain existing level & quality of community services.

DS => Desirable => Needed to improve quality of level of services.

DF => Deferrable => Can be placed on hold until after 6 year period.

R => Research => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project :

In order to ensure that we have a reliable and updated rescue/support vehicle to respond to an emergency it is necessary to plan for this replacement. The current vehicle is 20 years old.

| |
|--|
| |
|--|

Section 3 : Justification Narrative & Information

Section 3 : Justification Narrative & Information

Please address in detail any of the following that are relevant to this project:

- Does this project address safety or health issues?
- How does this project impact the level of service currently being provided (that is, does it bring the level of service up to an adopted minimum standard; does it maintain, improve, or provide a new level of service?)
- Is this project a response to State or Federal requirements?
- Will completion of this project improve the efficiency of current Town programs or operations?
- Will this project increase capacity in anticipation of future growth?
- Will this project reduce long-term operating costs?
- Will this project provide an incentive for economic development?
- Is the project eligible for grants or matching funds?

This project does address safety issues as it is the vehicle that responds to accidents on Interstate 89 as well as other medical emergencies. Replacing this vehicle will keep the level of service up to standard. We plan to replace the large Rescue 1 vehicle with a vehicle that will respond to accidents and medical emergencies, as it does currently, however we will design it to include equipment to respond to non-emergency calls like service calls. This will mean that the pumpers and tankers will remain at the fire station and remain available for fire calls instead of sending a large truck to a non-emergency call.

Section 4 : Additional Justification Narrative

4.1 : Approximately how many residents will directly benefit from this project? Explain how number was derived.
This will potentially benefit all residents.

4.2 : What is the proposed life expectancy of this project? Is this the first phase of many? Please explain.
This is the first phase of a two year project. The life expectancy of the vehicle is 20 years.

4.3 : Are there any fiscal benefits of collaborating on this project with another community or outside agency project? Is this a multi-departmental project? If so, please explain.
None.

4.4 : What are the implications of delaying or deferring this project beyond the year(s) for which funding is requested? The age of the current vehicle is such that there are issues with it that will need to be addressed, costing money for repairs. This vehicle is used a lot due to the large amount of medical calls and car accidents. This vehicle also goes to fire incidents as a medical support vehicle.

Section 5 - Financial Details

5.1 : Estimated Project Costs (As applicable. Please attach supporting documentation.)

| Aspect of Project | Comments / Details | Cost |
|---------------------------------|--|-----------|
| Planning / feasibility analysis | | |
| Architecture & engineering fees | | |
| Real estate acquisition | | |
| Site preparation | | |
| Construction | | |
| Furnishings & equipment | | |
| Vehicle & capital equipment | | |
| Other (specify) | Request for half of the anticipated funding in 2020. | \$150,000 |
| Total Project Costs | | |

5.2 : Estimated Impacts to Future Budgets (Please attach supporting documentation.)

| Budget Area | Comments / Details | Cost Difference |
|--|--|-----------------|
| Personnel | | |
| Maintenance | | |
| Other Operating (specify) | In 2021 we will request the remaining \$150,000 in order to make the purchase. | \$150,000 |
| | | |
| Overall Annual Budget Impact (Indicate + or - and amount) | | + \$150,000 |

5.3 : Anticipated Sources of Funding

| Source | Comments / Details | Percent or Amount |
|---|--------------------|-------------------|
| General Fund | | |
| Separate Warrant Article | | |
| Existing Capital Reserve | | 100% |
| Grant | | |
| Loan | | |
| Donations / Private | | |
| Special Assessment | | |
| Other | | |
| Explanation of anticipated funding process: | | |
| | | |

5.4 : Appropriation / Expenditure Spreadsheet

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Total |
|------------------------|------|-----------|-----------|------|------|------|-----------|
| Expenditure | | \$150,000 | \$150,000 | | | | \$150,000 |
| | | | | | | | |
| Source of Funds | | CIP | CIP | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Section 6.0 : Additional Notes

Submitted by: Ed Raymond, Fire Chief

Date: 7/15/19

| For Planning Board Only | |
|-------------------------|--|
| Application # : | |
| Received On : | |

Warner Planning Board
Capital Improvements Program (CIP)
2019 through 2024



Project Form

****Due Date July 29, 2019****

Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : Emergency Management

Project Name : Alternate route of Kearsarge Mountain Rd Anticipated Start Date : _Not Determined

Section 1 : General Description of Project or Item

A Safety issue that needs to be addressed as part of the CIP. There is currently no alternate access off Kearsarge Mountain Rd above Kirtland St. Kearsarge Mountain Rd has been blocked by trees and wires. This blockage means that approximately 600+ residents would have no means to evacuate. These road closures on Kearsarge Mountain Rd above Kirtland St have resulted in resident and the traveling public not being able to access services below. Additionally, emergency services could be delayed in responding to events with the road closed creating a potential life threatening situation. This item has been identified in Warner's Hazard Mitigation Plan for several years, but no action has been taken. I do not have any cost estimates for this project.

Section 2 : Overall Department Ranking of Project

- U => Urgent** => Cannot be delayed. Needed for health or safety.
- N => Necessary** => Needed to maintain existing level & quality of community services.
- DS => Desirable** => Needed to improve quality of level of services.
- DF => Deferrable** => Can be placed on hold until after 6 year period.
- R => Research** => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project :

This project has been identified in several of the CIP's over the last several; years. An alternate route will provide needed health and safety for the residents on Kearsarge Mountain Rd and the traveling public. Several storms have blocked the road for several hours –downed trees and wires.

Section 3 : Justification Narrative & Information

Please address in detail any of the following that are relevant to this project:

- Does this project address safety or health issues?
- How does this project impact the level of service currently being provided (that is, does it bring the level of service up to an adopted minimum standard; does it maintain, improve, or provide a new level of service?)
- Is this project a response to State or Federal requirements?
- Will completion of this project improve the efficiency of current Town programs or operations?
- Will this project increase capacity in anticipation of future growth?
- Will this project reduce long-term operating costs?
- Will this project provide an incentive for economic development?
- Is the project eligible for grants or matching funds?

Section 4 : Additional Justification Narrative

4.1 : Approximately how many residents will directly benefit from this project? Explain how number was derived. Estimated at 600 +. There are 80+ houses above Kirkland St, the Indian Museum, two apartment complexes, a college, flea market, businesses, and a State Park.

4.2 : What is the proposed life expectancy of this project? Is this the first phase of many? Please explain.

4.3 : Are there any fiscal benefits of collaborating on this project with another community or outside agency project? Is this a multi-departmental project? If so, please explain.

4.4 : What are the implications of delaying or deferring this project beyond the year(s) for which funding is requested?

Section 5 - Financial Details

5.1 : Estimated Project Costs (As applicable. Please attach supporting documentation.)

| Aspect of Project | Comments / Details | Cost |
|---------------------------------|--------------------|------|
| Planning / feasibility analysis | | |
| Architecture & engineering fees | | |
| Real estate acquisition | | |
| Site preparation | | |
| Construction | | |
| Furnishings & equipment | | |
| Vehicle & capital equipment | | |
| Other (specify) | | |
| Total Project Costs | | |

5.2 : Estimated Impacts to Future Budgets (Please attach supporting documentation.)

| Budget Area | Comments / Details | Cost Difference |
|--|--------------------|-----------------|
| Personnel | | |
| Maintenance | | |
| Other Operating (specify) | | |
| | | |
| Overall Annual Budget Impact (Indicate + or - and amount) | | |

5.3 : Anticipated Sources of Funding

| Source | Comments / Details | Percent or Amount |
|---|--------------------|-------------------|
| General Fund | | |
| Separate Warrant Article | | |
| Existing Capital Reserve | | |
| Grant | | |
| Loan | | |
| Donations / Private | | |
| Special Assessment | | |
| Other | | |
| Explanation of anticipated funding process: | | |

5.4 : Appropriation / Expenditure Spreadsheet

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Total |
|------------------------|------|------|------|------|------|------|-------|
| Expenditure | | | | | | | |
| | | | | | | | |
| Source of Funds | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Section 6.0 : Additional Notes

Submitted by: ___Edward F. Mical

Date: July 26, 2019

| For Planning Board Only | |
|-------------------------|--|
| Application # : | |
| Received On : | |

Warner Planning Board
Capital Improvements Program (CIP)
2019 through 2024
Project Form



****Due Date July 29, 2019****

Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : Energy Committee

Project Name : Main Street Sidewalk

Anticipated Start Date : 2020-2021

Section 1 : General Description of Project or Item

The proposed sidewalk would link Warner Village to the commercial retail stores and restaurants at Exit 9 and tie to pedestrian facilities west of North Road. This critical link will enable all users to safely travel from the densely populated residential neighborhoods in the village to the Market Basket Plaza and other retail locations. The project is approximately 3,500 feet in length, will be 5 feet wide and is intended to be within the State of New Hampshire Right-of-Way. Some additional right-of-way or easements may be necessary for shoulder widening and drainage considerations.

Section 2 : Overall Department Ranking of Project

- U => Urgent** => Cannot be delayed. Needed for health or safety.
- N => Necessary** => Needed to maintain existing level & quality of community services.
- DS => Desirable** => Needed to improve quality of level of services.
- DF => Deferrable** => Can be placed on hold until after 6 year period.
- R => Research** => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project : This is heavily walked corridor with no safe accommodation for non-drivers. The project is long overdue, was included in the Master Plan from 1999, the 2004 Exit 9 Design Charrette, and the Safe Route to School Study from 2006.

Section 3 : Justification Narrative & Information

Please address in detail any of the following that are relevant to this project:

- Does this project address safety or health issues?
- How does this project impact the level of service currently being provided (that is, does it bring the level of service up to an adopted minimum standard; does it maintain, improve, or provide a new level of service?)
- Is this project a response to State or Federal requirements?
- Will completion of this project improve the efficiency of current Town programs or operations?
- Will this project increase capacity in anticipation of future growth?
- Will this project reduce long-term operating costs?
- Will this project provide an incentive for economic development?
- Is the project eligible for grants or matching funds?

This project addresses the pedestrian safety issue along Main Street and provide a safe alternative transportation option (walking/running).

Exit 9 is host to collectively the largest group of employees in the area, several of whom walk daily to and from work along Main Street (NH Route 103) from the limited number of apartments and homes that are in the village. We've all seen them – our children and our neighbors - trudging through snow, walking in the rain, and pushing their bikes along the roadway, with inadequate accommodation, as they go do their jobs and run errands.

We've seen our neighbors walking their dogs or taking a walk alongside the edge of Main Street. With 50% of our population being over the age of 44, we've seen that these folks are usually our senior citizens, some of whom live at the senior village down at Exit 9. Is their walking along Main Street between the village and Exit 9 currently safe?

This project improves public health by promoting more physical activity and less frequent motor vehicle usage.

Encourages children whose families live near the sidewalk to walk to school, playgrounds, ballfields, and jobs.

This project will enhance the level of service currently being provided to meet the minimum standard for a walkable Main Street. ADA compliance, inclusion of a variety of users, would be an important part of the proposed project.

We see that the State believed in sidewalks so much that it was part of their design at the new traffic circle. The planning board successfully negotiated with Market Basket (The Liquor Store) and McDonalds to include sidewalks in their construction. The businesses at Exit 9 recognize the pedestrian traffic they are getting and have invested in infrastructure to support them.

We propose we make this section of NH Route 103 into a true extension of Main Street with the sidewalks needed for a safe and walkable Warner. This project will foster workforce development, as walkability always has. This project absolutely addresses the health and safety of Warner residents using the street.

This project is eligible for grants through the Federal Transportation Alternative Program administered by the NHDOT. The project may be eligible for up to 80% of the cost of the project development and construction.

See attached Letter of Interest for the previous round of TAP grant funding.

Section 4 : Additional Justification Narrative

4.1 : Approximately how many residents will directly benefit from this project? Explain how number was derived.

All users of Main Street would directly benefit by removing pedestrians from the roadway making travel safer.

4.2 : What is the proposed life expectancy of this project? Is this the first phase of many? Please explain.

Infinite. This is a generational project, meaning it will last for the foreseeable future.

4.3 : Are there any fiscal benefits of collaborating on this project with another community or outside agency project? Is this a multi-departmental project? If so, please explain.

Yes, collaborating with the Central Regional Planning Commission and the NHDOT for project support and partial funding.

4.4 : What are the implications of delaying or deferring this project beyond the year(s) for which funding is requested?

Additional future conflicts between corridor users including possible loss of life.

Section 5 - Financial Details

5.1 : Estimated Project Costs (As applicable. Please attach supporting documentation.)

| Aspect of Project | Comments / Details | Cost |
|---------------------------------|---|-----------|
| Planning / feasibility analysis | | |
| Architecture & engineering fees | | |
| Real estate acquisition | | |
| Site preparation | | |
| Construction | | |
| Furnishings & equipment | | |
| Vehicle & capital equipment | | |
| Other (specify) | See attached grant application from 2018. | |
| Total Project Costs | | \$770,000 |

5.2 : Estimated Impacts to Future Budgets (Please attach supporting documentation.)

| Budget Area | Comments / Details | Cost Difference |
|--|--|-----------------|
| Personnel | Snow removal, 3hours/storm, 10 storms/year, \$20/hour is \$600/year | +\$1,000 |
| Maintenance | Snow removal, see above. Additional wear/replacement for clearing equipment. | +\$500 |
| Other Operating (specify) | | |
| Overall Annual Budget Impact (Indicate + or - and amount) | | +\$1,500 |

5.3 : Anticipated Sources of Funding

| Source | Comments / Details | Percent or Amount |
|---|--------------------|-------------------|
| General Fund | | |
| Separate Warrant Article | | 20% |
| Existing Capital Reserve | | |
| Grant | | 80% |
| Loan | | |
| Donations / Private | | |
| Special Assessment | | |
| Other | | |
| <p>Explanation of anticipated funding process: Work with the Central Region Planning Commission to apply for a Transportation Alternative grant funding up to 80% of the study, engineering, and construction. The remaining 20% will require a 20% town match.</p> | | |

5.4 : Appropriation / Expenditure Spreadsheet

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Total |
|------------------------|------|----------|-----------|------|------|------|-------|
| Expenditure | | | | | | | |
| | \$0 | \$10,000 | \$150,000 | | | | |
| Source of Funds | | | | | | | |
| | | Warrant | Warrant | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Section 6.0 : Additional Notes

Submitted by: Warner Energy Committee Date: July 22, 2019



TOWN OF WARNER

P.O. Box 265

Warner, New Hampshire 03278-0265

Telephone: (603)456-2298

Fax: (603) 456-2297

Board of Selectmen

Kimberley Edelmann - Chair

John Dabuliewicz

Clyde Carson

Town Administrator

Jim Bingham

June 25, 2018

Mr. Tom Jameson, P.E., TAP Program Manager
NHDOT Bureau of Planning & Community Assistance
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483

RE: Transportation Alternatives Program (LOI)

Dear Mr. Jameson:

Please accept this letter from the Board of Selectmen of the Town of Warner indicating the Town's interest in applying for Transportation Alternatives Program funds in the recently announced application cycle.

The town desires to build paved sidewalks on the north side of NH Rte 103 at the intersection of Roslyn Avenue and extend westerly tying into the planned roundabout sidewalks near exit 9. This project has long been in the Town's plans including: *The Town Master Plan from 1999, the 2004 Exit 9 Design Charrette, and the SRTS Study from 2006.*

The proposed sidewalks will link Warner Village to the commercial retail stores and restaurants near Exit 9 and tie into the pedestrian /multi-purpose pathways of the planned Roundabout near Exit 9. This linkage will enable pedestrians to safely travel from densely populated residential neighborhoods in the village to the Market Basket Plaza and adjacent retail establishments. The proposed project is approximately 3,500 feet in length and will be 5 ft. wide and is intended to be inside the State right-of-way on Rte 103. However, some additional right-of-way may be needed to control drainage. See attached project map for details.

We estimate that the project will cost approximately \$770,000. The town will be requesting 80% federal TAP funds in the amount of \$616,000. This project meets TAP eligible activity: Construction, planning and design of infrastructure related projects and systems that will provide safe routes for non-drivers, including children, older adults and individuals with disabilities to access daily needs.

The contact person for this application process will be:

Selectman Clyde Carson, Town of Warner, 5 East Main St., Warner, NH 03278, (603).748.1047
ccarson@warner.nh.us

Thank you for your time and consideration.

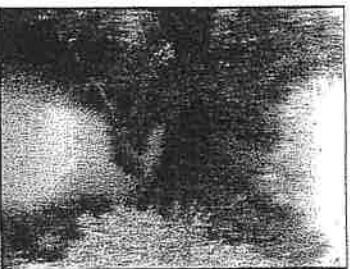
Sincerely,

Clyde Carson
Selectman, Warner NH

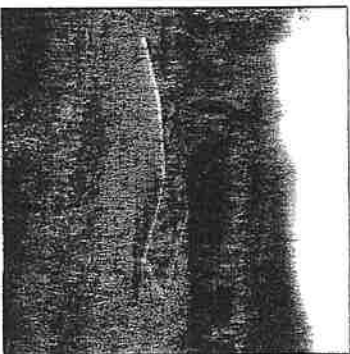
Natural Connections to the Commercial District:

The region discussed in the charter contains a multitude of natural resources. The scenic and historic Warner River passes on the edge of the district. Stevens Brook, a tributary of the Warner, meanders on the western edge between the development and Interstate 89. The entire commercial district is a viewshed for Mount Kearsarge. Wetlands border the southern boundary of the development parcels south of Route 103. All of these fragile ecological areas are assets to both the community and the commercial businesses nearby. With awareness and planning, the ecological and economic future of this district will be sustainably preserved.

To optimize the integration of the commercial district with the rest of town, residents recommended the use of human-made and natural features. A key highlight in the district is the proximity of the Warner River. A half mile downstream is the current 'Riverside Project', a federally funded matching grant project that is revitalizing the ball fields and access to the Warner River. A portion of the grant provides for a 'Riverwalk' trail system, complete with boat access and granite benches on the river. Public input suggested an extension of the 'Riverwalk' to the commercial district.



Stevens Brook along Rt. 89



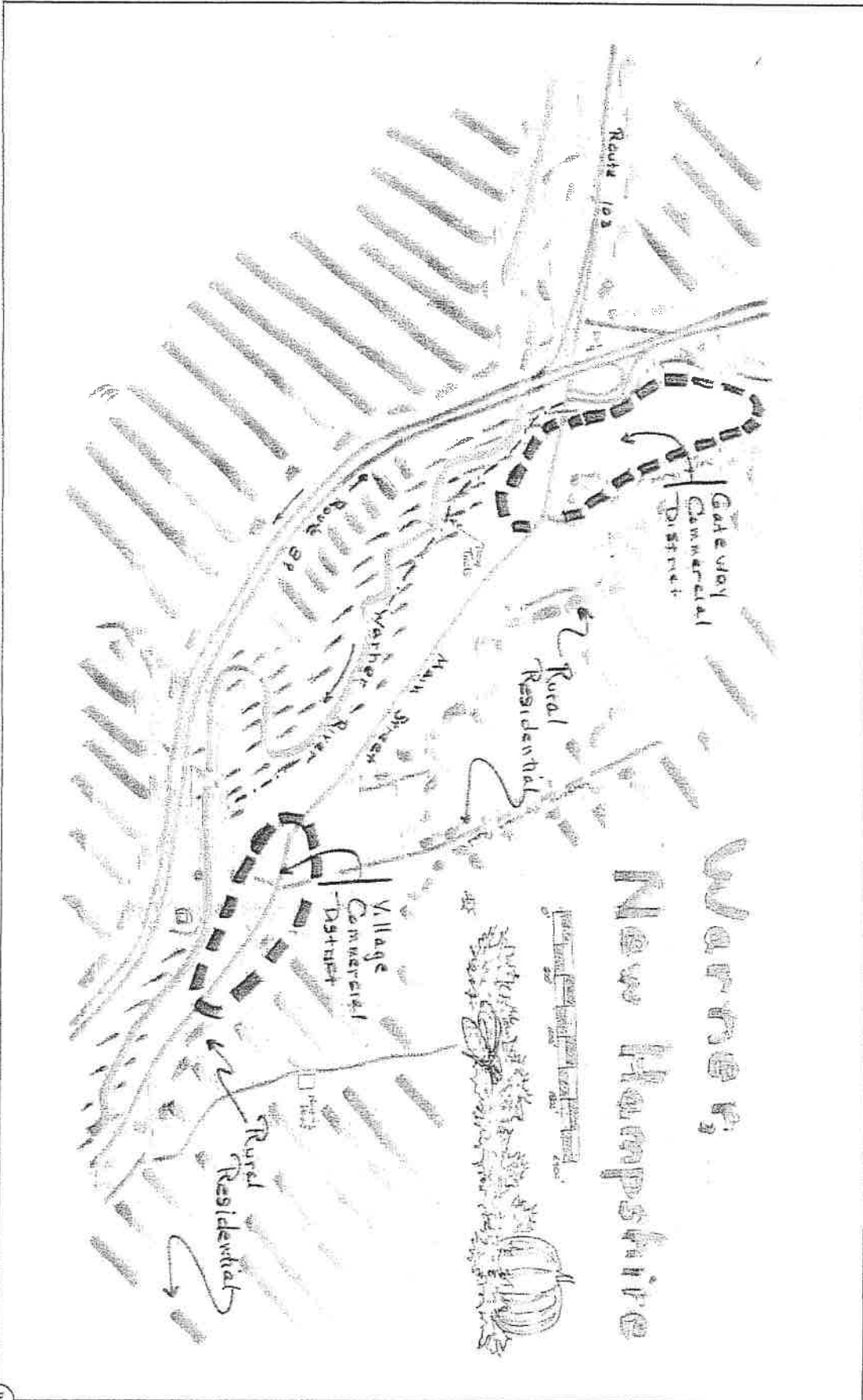
Wetlands south of Rt. 103



Warner River

Another possibility recommended for alternative entry to the district is the use of the old railroad bed that passes nearby, as part of a 'Rails to Trails' network. Additionally voiced by the public is an extension of Warner's Main Street sidewalk almost a mile to the commercial district. Waterbury village residents also desired a sidewalk to extend from the commercial district west to Waterbury. All of these suggestions allow pedestrian and bicycle users to travel safely for both exercise and pollution-free living.

The community prides itself on the protection of the Mink Hills, the Warner River, and Mount Kearsarge. These environmental values should be represented in the developing commercial district as well. The nearby water bodies of Stevens Brook and the Warner River are sources for the town's drinking water supply. Environmental safeguards from point and non-point pollution in the district should strongly be enforced to protect the water supply; the health of the community depends upon this.



Dear Planning Board and Selectboard

Please find attached the library's CIP updates approved by the Library Trustees.

The library does not have new CIP projects but here are proposed updates to the schedule for setting aside funds for the two existing CIP projects.

we are playing catch-up at this time due to the past need for the Selectboard to reduce the amounts requested by warrant.

Please note that this has meant that the Library Trustees decided to postpone the carpet replacement implementation deadline in favor of starting the HVAC replacement. This will help to keep annual CRF additions more even.

The Library Trustees expect to start the engineering/planning phases of the HVAC by late 2019 or early 2020, and hope to start implementing first phases of installation in 2020 or 2021.

The A/C and heat system have reached their life expectancy and are starting to cost a lot in maintenance/ repairs. We marked the form N because U is for health and safety but it really is getting urgent for budget and operational reasons.

Although the actual costs are unknown as yet, it is estimated that about \$10,000 needs to be allocated to the CRF each year to complete these projects. (see spreadsheet).

Note that because funds for both projects are deposited into one CRF using a single warrant article each time, it is a little "wiggly" as to how much is already in there for each project.

Please see the separate CRF sheet for actual balances - allocation of funds to each project each year is also adjustable but the total amounts add up to our best estimates at this time.

Nancy Ladd
Library Director
Pillsbury Free Library
PO Box 299
Warner NH 03278
603-456-2289
librarian@warner.lib.nh.us
warner.lib.nh.us

| | |
|--------------------------------|--|
| For Planning Board Only | |
| Application # : | |
| Received On : | |

Warner Planning Board
 Capital Improvements Program (CIP)
 2019 through 2024
Project Form



****Due Date July 29, 2019****

Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : _____ Pillsbury Free Library _____

Project Name : ___Heating and Cooling (HVAC) – update funding schedule___ Anticipated Start Date : 2019 (phase 1)

Section 1 : General Description of Project or Item

(UPDATED funding and timing) replace aging heating and cooling equipment with more efficient systems, in phases for different sections of the building

Section 2 : Overall Department Ranking of Project

- U => Urgent** => Cannot be delayed. Needed for health or safety.
- N => Necessary** => Needed to maintain existing level & quality of community services.
- DS => Desirable** => Needed to improve quality of level of services.
- DF => Deferrable** => Can be placed on hold until after 6 year period.
- R => Research** => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project :

Upkeep and repairs are increasing as the equipment ages.
 Want to avoid crisis failure of heating system. (will be urgent soon)
 More energy and cost efficient systems are available.

Section 3 : Justification Narrative & Information

Please address in detail any of the following that are relevant to this project:

- Does this project address safety or health issues?
- How does this project impact the level of service currently being provided (that is, does it bring the level of service up to an adopted minimum standard; does it maintain, improve, or provide a new level of service?)
- Is this project a response to State or Federal requirements?
- Will completion of this project improve the efficiency of current Town programs or operations?
- Will this project increase capacity in anticipation of future growth?
- Will this project reduce long-term operating costs?
- Will this project provide an incentive for economic development?
- Is the project eligible for grants or matching funds?

See previous years

Section 4 : Additional Justification Narrative

4.1 : Approximately how many residents will directly benefit from this project? Explain how number was derived.

SEE PREVIOUS

4.2 : What is the proposed life expectancy of this project? Is this the first phase of many? Please explain.

4.3 : Are there any fiscal benefits of collaborating on this project with another community or outside agency project? Is this a multi-departmental project? If so, please explain.

4.4 : What are the implications of delaying or deferring this project beyond the year(s) for which funding is requested?

Section 5 - Financial Details

5.1 : Estimated Project Costs (As applicable. Please attach supporting documentation.)

| Aspect of Project | Comments / Details | Cost |
|---------------------------------|--------------------|------|
| Planning / feasibility analysis | | |
| Architecture & engineering fees | | |
| Real estate acquisition | | |
| Site preparation | | |
| Construction | | |
| Furnishings & equipment | | |
| Vehicle & capital equipment | | |
| Other (specify) | | |
| Total Project Costs | | |

5.2 : Estimated Impacts to Future Budgets (Please attach supporting documentation.)

| Budget Area | Comments / Details | Cost Difference |
|--|--------------------|-----------------|
| Personnel | | |
| Maintenance | | |
| Other Operating (specify) | | |
| | | |
| Overall Annual Budget Impact (Indicate + or - and amount) | | |

5.3 : Anticipated Sources of Funding

| Source | Comments / Details | Percent or Amount |
|--|--|-------------------|
| General Fund | | |
| Separate Warrant Article | To Library Building capital reserve fund. | 14000 |
| Existing Capital Reserve | In Library Building capital reserve fund 2018-2019 | 9000 |
| Grant | | |
| Loan | | |
| Donations / Private | | |
| Special Assessment | | |
| Other | | |
| <p>Explanation of anticipated funding process:</p> <p>Private fundraising and trust funds are already being used to cover services and furnishings. Some of Capital reserve is to be reserved for carpeting project or building emergencies.</p> | | |

5.4 : Appropriation / Expenditure Spreadsheet

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Total |
|--|------|------|-------|------|------|------|-------|
| Expenditure | | | | | | | |
| Phases approx.) | 4500 | 9500 | 11000 | | | | 25000 |
| Source of Funds | | | | | | | |
| Warrant article | 5000 | 6000 | 10000 | | | | 21000 |
| Previously In Capital reserve | 4000 | | | | | | 4000 |
| | | | | | | | |
| | | | | | | | |
| NOTE warrant articles will also need to add funds for carpet project. | | | | | | | |
| total | | | | | | | 25000 |

Section 6.0 : Additional Notes

Submitted by: _____ Date: _____

| | |
|--------------------------------|--|
| For Planning Board Only | |
| Application # : | |
| Received On : | |

Warner Planning Board
 Capital Improvements Program (CIP)
 2019 through 2024
Project Form



****Due Date July 29, 2019****

Instructions:

- Please use only one Project Identification Form per CIP Project being identified.
- CIP Projects are defined as any project or item which costs are \$15,000 or more and has a useful life of 3 years or more.
- Select appropriate Ranking in Section 2.
- Please fill out all appropriate additional information fields. Use "N/A" to indicate areas which are "Not Applicable".

Department : _____ Library _____

Project Name : _____ Carpets – update funding schedule _____ Anticipated Start Date : __2024 (delayed from 2021)___

Section 1 : General Description of Project or Item

(UPDATE) Replace fitted carpets, requires professional move of shelving and books.

Section 2 : Overall Department Ranking of Project

- U => Urgent** => Cannot be delayed. Needed for health or safety.
- N => Necessary** => Needed to maintain existing level & quality of community services.
- DS => Desirable** => Needed to improve quality of level of services.
- DF => Deferrable** => Can be placed on hold until after 6 year period.
- R => Research** => Pending results on ongoing research, planning, and coordination.

Rationale Behind Ranking of Project :

Section 3 : Justification Narrative & Information

Please address in detail any of the following that are relevant to this project:

- Does this project address safety or health issues?
- How does this project impact the level of service currently being provided (that is, does it bring the level of service up to an adopted minimum standard; does it maintain, improve, or provide a new level of service?)
- Is this project a response to State or Federal requirements?
- Will completion of this project improve the efficiency of current Town programs or operations?
- Will this project increase capacity in anticipation of future growth?
- Will this project reduce long-term operating costs?
- Will this project provide an incentive for economic development?
- Is the project eligible for grants or matching funds?

See previous years

Section 4 : Additional Justification Narrative

4.1 : Approximately how many residents will directly benefit from this project? Explain how number was derived.

SEE PREVIOUS

4.2 : What is the proposed life expectancy of this project? Is this the first phase of many? Please explain.

4.3 : Are there any fiscal benefits of collaborating on this project with another community or outside agency project? Is this a multi-departmental project? If so, please explain.

4.4 : What are the implications of delaying or deferring this project beyond the year(s) for which funding is requested?

Section 5 - Financial Details

5.1 : Estimated Project Costs (As applicable. Please attach supporting documentation.)

| Aspect of Project | Comments / Details | Cost |
|---------------------------------|--------------------|------|
| Planning / feasibility analysis | | |
| Architecture & engineering fees | | |
| Real estate acquisition | | |
| Site preparation | | |
| Construction | | |
| Furnishings & equipment | | |
| Vehicle & capital equipment | | |
| Other (specify) | | |
| Total Project Costs | | |

5.2 : Estimated Impacts to Future Budgets (Please attach supporting documentation.)

| Budget Area | Comments / Details | Cost Difference |
|--|--------------------|-----------------|
| Personnel | | |
| Maintenance | | |
| Other Operating (specify) | | |
| | | |
| Overall Annual Budget Impact (Indicate + or - and amount) | | |

5.3 : Anticipated Sources of Funding

| Source | Comments / Details | Percent or Amount |
|--|--------------------|-------------------|
| General Fund | | |
| Separate Warrant Article | Multiple years | 100% |
| Existing Capital Reserve | | |
| Grant | | |
| Loan | | |
| Donations / Private | | |
| Special Assessment | | |
| Other | | |
| <p>Explanation of anticipated funding process:</p> <p>Private fundraising and trust funds are already being used to cover services and furnishings. Some of Capital reserve is to be reserved for HVAC replacement project and building emergencies.</p> | | |

5.4 : Appropriation / Expenditure Spreadsheet

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | Total |
|---|------|------|--------------|-------|-------|-------|-------|
| Expenditure | | | | | | | |
| (delayed from 2021) | | | | | | 29000 | 29000 |
| Source of Funds | | | | | | | |
| Warrant articles | 3000 | 4000 | See hvac CIP | 10000 | 12000 | | 29000 |
| | | | | | | | |
| NOTE warrant articles will also need to add funds for carpet project. | | | | | | | |
| | | | | | | | |

Section 6.0 : Additional Notes

Submitted by: _____ Date: _____ 7/30/19 _____

| Pillsbury Free Library | | | | | | | | | | | | | | | | | |
|--|---|--------------------|--------------------|--------------------|---------------------|--------------------|--------------------|--|------|--|------|--|------|--|-----------|--|------------------|
| Building Capital Reserve funds- Projections/requests for CIP and suggested warrant articles | | | | | | | | | | | | | | | | | |
| 1.5% interest estimated | 2018 | | 2019 | | 2020 | | 2021 | | 2022 | | 2023 | | 2024 | | 2018-2024 | | |
| | | heat system | hvac study | energy imp | warrant articles | carpet repl | | | | | | | | | | | |
| Beginning balance | \$ 657.21 | \$ 4,667.07 | \$ 8,237.07 | \$ 8,860.63 | \$ 7,993.54 | \$ 18,113.44 | \$ 1,385.14 | | | | | | | | | | |
| Added by warrant by Dec 15 | \$ 4,000.00 | \$ 8,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 12,000.00 | | | | | | | | | | | \$ 54,000.00 |
| Estim. Interest to Dec 31 | \$ 9.86 | \$ 70.01 | \$ 123.56 | \$ 132.91 | \$ 119.90 | \$ 271.70 | \$ 20.78 | | | | | | | | | | estim. Int. 1.5% |
| Paid out/ antic. exp. | | -4500 | -9500 | -11000 | | | | | | | | | | | | | -54000 |
| Dec. 31 Balance | \$ 4,667.07 | \$ 8,237.07 | \$ 8,860.63 | \$ 7,993.54 | \$ 18,113.44 | \$ 1,385.14 | \$ 1,405.92 | | | | | | | | | | unless cost ch. |
| allocated for carpet repl. | 0 | \$ 3,000.00 | \$ 4,000.00 | \$ - | \$ 10,000.00 | \$ 8,000.00 | | | | | | | | | | | \$ 29,000.00 |
| allocated for heat /ac repl. | \$ 4,000.00 | \$ 5,000.00 | \$ 6,000.00 | \$ 10,000.00 | \$ - | | | | | | | | | | | | \$ 25,000.00 |
| total req for yr | 4000 | 8000 | 10000 | 10000 | 10000 | 8000 | | | | | | | | | | | \$ 54,000.00 |
| Payments to Library | | | | | | | | | | | | | | | | | |
| for renovations/ repairs | | | | | | | | | | | | | | | | | |
| Estimate for Carpets: \$29,000 | to be updatd nearer event date pushed to 2023 | | | | | | | | | | | | | | | | |
| Estimate for heat/cool system: \$22,000-\$25,00 in ohases | | | | | | | | | | | | | | | | | |
| other building repairs | | | | | | | | | | | | | | | | | |