

TOWN OF WARNER



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Select Board: Harry Seidel, Chairman
Alfred Hanson, Vice Chair
Michael J. Smith
Kathleen Frenette, Town Administrator

Select Board Public Meeting Minutes

July 22, 2025 4:00 PM

Lower Meeting Room Warner Town Hall 5 E Main St

I. Open the Public Meeting / Roll Call / Pledge of Allegiance

Chairman Harry Seidel called the meeting to order at 4:08 PM. Select Board present Chairman Harry Seidel, Vice Chair Alfred Hanson and Mike Smith. Kathy Frenette Town Administrator was present.

Public attendees: John Leavitt, Martha Mical, Ed Mical, Pier D'Aprile, Judy Newman-Rogers, Elizabeth Labbe, Bill Hanson, Ian Rogers, Rebecca Courser, Elizabeth Labbe, Arlon Chaffee, David Carle, Sarah McNeil and Kathy Carson.

The Pledge of Allegiance was recited.

Harry Seidel spoke about how tensions have been running high at recent meetings. He reviewed the code of conduct that the Select Board agreed to. Harry Seidel explained that public comment is not a question-and-answer session.

Mike Smith requested the order of business be adjusted to discuss the Planning Board ex-officio member.

h. Planning Board Ex-Officio

Harry Seidel explained that the Planning Board has requested a new ex-officio member. He stated that he would like to continue serving on the Planning Board but that is up to the other Select Board members. Mike Smith stated that the Board should listen to the Planning Board. He suggested Harry Seidel take the Budget Committee seat and Alfred Hanson take the Planning Board seat. He stated that he would be willing to sit on the Planning Board. Mike Smith stated that Alfred Hanson would still be attending the Budget Committee meetings as a Selectmen. Alfred Hanson stated that he will not accept the seat on the Planning Board.

Mike Smith stated that the only other option is that he takes the position. He acknowledged the considerable amount of time it takes to be a member of the Planning Board. Alfred Hanson stated that the Select Board does not have to replace Harry Seidel. Mike Smith stated that with everything that is going on and Harry's statements about James Gaffney and Karen Coyne the Select Board should be considered to settle down tensions. Harry Seidel acknowledged that the Planning Board does not want him there and he will respect that. Alfred Hanson stressed that the Select Board does not have to make a change.

Ed Mical thanked the Board for allowing him to speak, he stated that this is a Select Board decision. He cautioned the Select Board about setting precedence. He stated that Harry Seidel wants to be on the Planning Board and the other two Select Board members have stated that they are not interested. Pier D'Aprile reiterated that the Planning Board voted on this. He does not foresee this happening on other town boards. Alfred Hanson asked how many years Harry has been a member of the Planning Board. Harry Seidel stated as a Select Board member he served for 2 years on the Planning Board and a few years before that. Mike Smith spoke about the time it takes to serve as Chair of the Select Board. Alfred Hanson questioned why suddenly, the Planning Board is moving in this direction and not in previous years. Harry Seidel acknowledged that this could be setting precedence, and he does not want to do that. He spoke about the importance of balance on the town boards. Ian Rogers explained that he voted against replacing Mr. Seidel

1 on the Planning Board. Ian Rogers echoed Mr. Mical's comments about this is a Select Board decision,
2 precedence, and members getting along. He spoke about the experience that Harry Seidel brought to the
3 Planning Board.
4

5 Mike Smith made a motion that Michael J. Smith becomes the Planning Board ex-officio. Alfred Hanson
6 explained that the motion is premature because Harry has not resigned yet. Harry Seidel stated that he does
7 not want to resign, and he feels strongly that the Select Board should not be instigated to make change. He
8 reiterated that he wants to serve and feels he has a lot to offer.
9

10 Mike Smith stated that because of Harry's comments about James Gaffney and the fifth largest taxpayer. He
11 urged Harry Seidel to reconsider. Alfred Hanson asked Mr. Smith if he was at the Planning Board last
12 expressing himself very strongly. Mike Smith stated that he went to the Planning Board as resident and that
13 is his right. Alfred Hanson stated that Harry Seidel has rights to. Alfred Hanson believes this situation is a
14 clash of personalities and it is petty.
15

16 John Leavitt stated that it is not about personalities he stated that Harry Seidel violated the code of conduct.
17 Harry Seidel disputed the allegation. He explained that he did not speak loudly, he did not defame someone's
18 character. He stated that he expressed his opinion. Karen Coyne stated that the Planning Board is not trying
19 to choose the next Planning Board ex-officio member. She stated that there have been egregious issues
20 including telling an applicant that he had not read an applicant's file, not being able to follow along during
21 meetings. Karen Coyne acknowledged the significant time it takes to be Select Board Chair. She stressed that
22 it is not about personalities, she stated that outside of the Planning Board Harry is a wonderful human who
23 has wants to do the best for the Town. Karen Coyne stated that if he wants to do what is best for the town he
24 would let someone else step in. She addressed the statement that she has canceled meetings noting that the
25 statement is not true. She explained that the code of conduct is more than just not yelling.
26

27 Mike Smith stated that he just texted the Town Clerk for clarification on the process to follow. He explained
28 that the Town Clerk has advised him that a resignation is not required, and a vote by the Select Board is
29 sufficient. He apologized for texting during the meeting.
30

31 Harry Seidel asked the Select Board what their preference is. Mike Smith stated that his preference is not to
32 be here because he is disgusted on many levels, he is trying to hold his composure and get through it.
33

34 Mike Smith stated that he would like the Select Board to move forward on this. Alfred Hanson would like
35 more time to talk about this with the Select Board. Mike Smith was opposed. Karen Coyne informed the
36 Select Board that she has sent several letters asking them to make a decision. Harry Seidel stated that they
37 did not ignore the letters. He explained that they were placed on the agenda, but the Select Board did not
38 want to make a decision. Harry Seidel stated that he is willing to step down reluctantly. Alfred Hanson
39 stressed that everyone should keep in mind that this is setting precedent and this could happen again. He
40 would like additional time to discuss this. Karen Coyne stated that the Board cannot go into non-public over
41 this. Ed Mical called a point of order; speakers must be recognized by the Select Board Chair.
42

43 Bill Hanson understands Alfred's point about setting precedent, but he stated that inappropriate conduct
44 should be addressed, and he does not see this as a problem for other boards. Harry Seidel disagreed with
45 assertion of inappropriate conduct.
46

47 Judy Newman-Rogers stated that the precedent does not only pertain to Select Board members, but it can
48 also apply to the removal of volunteers.
49

50 **Harry Seidel made a motion seconded by Alfred Hanson to appoint Mike Smith as the Select Board ex-**
51 **officio member to the Planning Board. Motion Passed 2-0-1 Mike Smith abstained.**

1 **g. HOP II**

- 2 1 Sign a sub-agreement with a consultant Central Regional Planning or another consultant.
3 2 Start submitting accurate grant reports (including a comprehensive May-June report).
4 3 Establish a solid Point of Contact with reliable communication.

5 Mike Smith stated that he did not receive any back up information regarding this agenda item. Harry Seidel
6 explained that the HOP II grant is at a point where it needs to move forward by signing the sub-agreement,
7 submit grant reports for May and June and establish a point of contact for future communications. George
8 Reagan from NH Housing addressed the Select Board via Zoom. He explained that this will elevate some of
9 the communication issues that was happening. He explained the grant that was approved back in January,
10 and a timeline was embedded in it. He is concerned that it is very far behind. He conveyed that NH Housing
11 is here to assist Warner. George Reagan stated that he would like a sense from Warner that there is a
12 commitment to move this forward, an action plan in place so that he can present that to the steering
13 committee on August 5, 2025. He reiterated that he needs to make sure that everything can move forward.
14

15 Ian Rogers feels very strongly that this grant, stressing it is a great opportunity for the Town. He was
16 disappointed that the sub-agreement was not previously signed. Harry Seidel read the sub-agreement.

17 *Letter of Agreement between the Town of Warner, New Hampshire and the Central New Hampshire Regional Planning*
18 *Commission InvestNH Housing Opportunity Planning 2.0 (HOP 2.0) Grant General Description: The Central New*
19 *Hampshire Regional Planning Commission (CNHRPC) will provide general planning assistance to the Town of Warner*
20 *related to the Town of Warner's InvestNH Housing Opportunity Planning 2.0 (HOP 2.0) Grant (Attachment 1). Specific*
21 *Provisions: CNHRPC staff will provide general planning and administrative assistance in support of the tasks outlined in*
22 *the Town's InvestNH HOP 2.0 grant award. CNHRPC staff support will be related to the following tasks: 1. Conduct a*
23 *Housing Needs Assessment for the Town of Warner 2. Conduct an Audit of Warner's Zoning Ordinance 3. Conduct an*
24 *Audit of Warner's Site Plan Review Regulations and Subdivision Regulations 4. Conduct Community Engagement*
25 *(Including the development of a Community Engagement Plan) 5. Create New Regulations and/or Revise Existing*
26 *Regulations*

27 Harry Seidel stressed it is important to remember that this is advisory. The Planning Board writes the zoning
28 ordinance and the site plan review and subdivision regulations. He stated that whatever the HOP II
29 committee comes up with will be submitted to the Planning Board for their consideration.

30 *Compensation: General planning support related to the InvestNH Housing Opportunity Planning Grant through*
31 *September 30, 2026 as outlined in this agreement and attachments will cost \$25,350. The Town of Warner agrees to pay*
32 *the CNHRPC for services rendered under this agreement following the submittal of bi-monthly progress reports and*
33 *supporting documentation as outlined in the InvestNH HOP 2.0 grant agreement (effective date of 12/4/24) between the*
34 *Town of Warner and NH Housing. CNHRPC will provide documentation to the Town in a manner that seeks to reduce the*
35 *administrative tasks related to the Town's reimbursement process. Selectmen, Town of Warner*

36 Harry Seidel explained that the grant is approximately \$27,930, the difference between the \$27,930 and the
37 \$25,350 will be used to pay the Town's administrative costs relating to the grant. Ian Rogers stated the first
38 meeting is scheduled for August 14, 2025. He recommends that the Select Board choose NH Central
39 Regional as the consultant. Mike Smith questioned if an RFP is required. Mike Smith spoke about the
40 multiple agendas and missing backup information. He stated that the Select Board rules and procedures
41 states that this item should be tabled until the next meeting. He further suggested that the Select Board find
42 out if the purchasing policy needs to be followed by receiving additional bids. Harry Seidel stated that he
43 spoke to Attorney Steve Buckley who advised him that since the Select Board applied for this grant and the
44 funds are not town funds, they are State funds and a RFP is not necessary. Mike Smith would like to see the
45 legal opinion. Karen Coyne explained that NHMA attorneys are not permitted to weigh in on local
46 ordinances, policies or procedures, they can only weigh in as it relates to NH Statutes. She reiterated that Mr.
47 Buckley could not weigh in on the Town's purchasing procedures. Harry Seidel read the last line of the
48 Town's purchasing policy "The Select Board can authorize a purchase that they determine is in the best
49 interest of the town". He explained that this is something that is a great need for the town. He stated that the
50 previous Planning Board Chair Ben Frost has said this is something the town should move on expeditiously.
51

1 Rebecca Courser asked how Harry Seidel and Alfred Hanson have the materials and Mike Smith does not.
2 She asked how typically the Select Board receives the meeting information. Judy Newman-Rogers
3 apologized for the agenda confusion. She apologized to Mr. Smith for the cross-out of the public hearing on
4 the agenda at the post office. She felt that it was better to edit the notice than to have no notice at all. Judy
5 Newman-Rogers stated that the agendas are posted, uploaded and emailed to the Select Board. She explained
6 that the Select Board is informed that the agenda has changed and the offer to receive an entirely new packet
7 is extended to the Board. **Multiple conversations occurring causing audio difficulties.** Harry Seidel asked the
8 audience to stop. Judy Newman-Rogers explained that the RSA requires a notice of a meeting 24 hours prior
9 to the meeting. She elaborated that the agendas are not required. She stated that agendas do change, and they
10 can change at the discretion of the Select Board Chair. Harry Seidel apologized to George Reagan that this is
11 being delayed until the next Select Board meeting on August 5, 2025. George Reagan stated that he will try
12 to reschedule the steering committee meeting. He requested that the Select Board decide who the point of
13 contact will be going forward, and he urged the Select Board to have a determination on the need for a RFP.
14

15 **II. Public Comment**

16 To be heard at the end of the meeting.
17

18 **III. Select Board Business**

19 **a. Dimond Lane**

20 Harry Seidel explained the minor changes made to letter that is intended to be sent to the Gibsons and
21 Xenakis'. Mike Smith stated that he just received the revised letter yesterday. Harry Seidel explained that
22 this is just for discussion purposes, and a decision does not have to be made tonight. Harry Seidel asked if
23 there were any additional edits he wanted to make. Harry Seidel offered to table this until the next meeting.
24 Alfred Hanson stated that he does not have any issues with the draft letter noting that the Select Board had
25 previously discussed this. Karen Coyne mentioned the town has received conflicting legal opinions. Harry
26 Seidel stated that he feels the Town is justified in supporting the decision of the Planning Board. Karen
27 Coyne explained that two conflicting legal opinions came from Upton & Hatfield.
28

29 Harry Seidel spoke about a Town meeting vote relating to naming of roads that authorizes the Select Board
30 to accept the dedication of any street shown a subdivision plot plan approved by the Planning Board
31 provided that such street has been constructed to applicable town specifications and determined by the Select
32 Board or their agent. He views this as supporting the naming of the road as a town road. Harry Seidel
33 explained that the situation before them is that the owner went through the subdivision process and is ready
34 to build. The Select Board agreed to read over the draft letter and provide input in the next few days.
35

36 **b. Burrington Builders Project Review**

37 Harry Seidel explained that the Town sent a letter to Burrington Builders outlining the Town's expectations,
38 giving until August 5, 2025. Harry Seidel stated that the issue of the exemption pursuant to RSA 79E has
39 been determined not be valid. Mike Smith explained that the Select Board had previously agreed to deny the
40 exemption. Arlon Chaffee asked if there is a copy of the original agreement between the Town of Warner and
41 Nate Burrington. Harry Seidel explained that the original has not been located but the Town does have a
42 copy of the original agreement minus one critical page. Arlon Chaffee asked if there is a performance clause
43 in the agreement. Pier D'Aprile furnished a copy of the original document that was recorded at the
44 Merrimack County Registry of Deeds office.
45

46 **c. Solid Waste Ordinance Revision**

47 Kathy Frenette explained that Tim Allen could not make the meeting. She advised the Select Board that Tim
48 Allen has been revising the ordinance and hopes to have it done by the August 5, 2025 Select Board meeting.
49 Mike Smith spoke about a request that the Police Chief has made to incorporate certain language. Kathy

1 Frenette will check with both Tim Allen and Bill Chandler to make sure that is addressed. The Select Board
2 agreed to revisit the ordinance language at the August 5, 2025 Select Board meeting.
3

4 **d. Town Cameras, Director of Public Works Tim Allen Police Chief Bill Chandler**

5 Kathy Frenette advised the Select Board that Tim Allen provided an estimate from Electronic Security
6 Protection, another bid is still anticipated. She noted that there is a line item in the estimate for the Warner
7 Highway Department \$5,739 and the Transfer Station is \$5,743. Mike Smith noted that a bid from Dan Watts
8 was received on July 10, 2025, and the prices are similar to the quote from Electronic Security. Mike Smith
9 asked if the Board has reviewed the camera policy. Mike Smith explained that three bids have been received
10 (Electronic Security, Dan Watts and David Heckel), all the prices are very similar.
11

12 Alfred Hanson clarified that the bids are for the Transfer Station and Highway Department only. Mike Smith
13 confirmed. Mike Smith asked if the Board had any suggestions or changes for camera policy. Harry Seidel
14 asked about the affordability of the cameras. Alfred Hanson stated that he needs to review resident letters.
15 The Select Board agreed to revisit this discussion on August 5, 2025.
16

17 Kathy Frenette informed the Select Board that Tim Allen has received an employment application from
18 someone with a CDL license. Tim Allen recently interviewed the person. Tim Allen indicated to Kathy that
19 the applicant has a good attitude. The applicant currently works for another municipality and is #2 in
20 command. The Select Board reviewed the application. Kathy Frenette stated that Tim Allen indicated the
21 applicant will accept \$25/hour. Harry Seidel acknowledged that the department has been down one employee
22 for a year. He expressed concern about the affordability of the Town. Alfred Hanson explained that the
23 budget includes funding for this position. Mike Smith spoke about the benefits of hiring someone with a
24 CDL license. Kathy Frenette advised the Select Board that Tim Allen has been working an average of 80
25 hours a week for several months, this week he is at 90+ hours. She cautioned about burning him out.
26

27 Mike Smith made a motion to have Tim Allen move forward with the hiring of the Highway Department
28 applicant pursuant to the Town of Warner's hiring policy and to introduce him to the Select Board at the next
29 available Select Board meeting. No second was made.
30

31 *Discussion on the motion:* Alfred Hanson stressed the importance of following the Town's hiring policy.
32 Mike Smith amended his motion to include following the hiring policy. Kathy Frenette cautioned the Select
33 Board that they should not require the applicant to attend a public meeting until he is officially hired. Alfred
34 Hanson expressed about not hiring from Tim Allen before authorizing him to move forward with the hire.
35 Mike Smith spoke about Tim Allen's past practice in hiring for his department, he assured the Select Board
36 that Tim Allen does his due diligence. He stressed to the board that Tim Allen does not want to lose this
37 candidate. Judy Newman-Rogers explained that typically the Select Board would meet in non-public to
38 discuss an applicant. She cautioned that discussion on potential employees are not public information. She
39 stated that the Select Board would need to make a motion relating to compensation, this protects the
40 applicant if he does not want his information made public. Harry Seidel suggested holding a non-public
41 meeting on Monday July 28, 2025, at 8:00 AM. Mike Smith reiterated that Tim Allen is a trusted department
42 head, and the Board can trust him to make a good decision.
43

44 **e. Transfer Station Project Update, Director of Public Works Tim Allen**

45 Tabled
46

47 **f. Preti Flaherty Contract Review**

48 Harry Seidel explained that Mr. David Carle has brought this to the Select Board indicating that the Town's
49 purchasing policy was not followed. Harry Seidel stated that Perti Flaherty has been responsive to the
50 Planning Board, ZBA and to Mike Smith.
51

1 Mike Smith asserted that the purchasing policy was followed 100%. Kathy Frenette stated that the Town
2 does not have a contract with Preti Flaherty. She explained that they have a letter of engagement which is
3 different from a contract between two parties. Kathy Frenette stated that the letter of engagement only
4 obligates Preti Flaherty not the Town of Warner.
5

6 Mike Smith outlined several instances where the Town did not receive timely service from Upton & Hatfield.
7 He stated that it has been nice to receive an opinion within 24 hours. He stated that he followed the town's
8 policies. He stated that this is not costing the town extra, it is saving the town money and time. Alfred
9 Hanson asked for clarification on if the town has been billed for their service. Mike Smith confirmed the
10 Town has been billed but the town has not paid a retainer fee.
11

12 Harry Seidel stated that he was told this is a contract and referenced the language in the engagement letter
13 that says Preti Flaherty is to represent the client as legal counsel related to all Town of Warner matters. Mike
14 Smith confirmed that the Select Board voted on that in a meeting. Alfred Hanson stated that the Select Board
15 amended that to for land matters. Mike Smith stated that Zoom recording of the meeting shows that the
16 Select Board voted to accept the engagement letter. Mike Smith expressed his frustration that this continues
17 to be an issue when it has benefitted the town and does not conflict with anything. He acknowledged that the
18 Select Board agreed not to go back and forth between the two councils for a different opinion. Harry Seidel
19 suggested amending the agreement to limit the scope of work to real estate issues or land issues. Mike Smith
20 spoke against that amendment. He stated that it is clear that Mr. Seidel does not like this and there is an
21 agenda at work. He said Harry Seidel had been trying to go back and change his vote.
22

23 Kathy Carson spoke about the hostile tenor of the meeting. She explained that she attended the Select Board
24 meeting when they initially discussed this and it was very confusing what was being voted on. Kathy Carson
25 stated that the literature at the meeting did say it for land issues. She encouraged the Select Board to discuss
26 their concerns with Upton & Hatfield. She noted that Upton & Hatfield has represented the Town of Warner
27 well for decades.
28

29 Karen Coyne stated that there is no retainer, Preti Flaherty is less expensive, and no one is saying terminate
30 Upton & Hatfield. She recapped several issues that the Planning Board has had with Upton & Hatfield, such
31 as conflicting opinions, significant delays, unanswered or ignored communications. Karen Coyne informed
32 the Select Board that she has had excellent service from Preti Flaherty.
33

34 Sarah McNeil stated that this situation is hurting the reputation of Upton & Hatfield. She encouraged the
35 Select Board to allow Upton & Hatfield to defend themselves.
36

37 Ian Rogers echoed Sarah McNeil's comments about allowing Upton & Hatfield to address the Town's
38 concerns. He also agreed with Kathy Carson's statement regarding the hostile tenor of one Selectman's voice
39 in this meeting and at the Planning Board meeting. Ian Rogers encouraged the Select Board to be aware of
40 the circumstances of distrust surrounding this issue in addition to what David Carle has raised.
41

42 David Carle explained the reasons he brought this to the Select Boards attention because the Town's policies
43 were not followed. He explained that he asked if the Select Board authorized the search for legal counsel, he
44 was told that Mike Smith asked the Town Administrator to research it. David Carle stated that the
45 engagement letter was submitted on March 17th one day prior to the initial Select Board discussion. David
46 Carle referenced the policy for procedure page one states the Board may only act by majority vote during a
47 meeting legally in session. Page 7 states that the Select Board members cannot give orders or directions to
48 officers or employees unless designated by the Select Board. David Carle referenced the purchasing policy;
49 purchasing definition: purchasing means renting leasing and otherwise obtaining supplies or services either
50 by negotiation or bid.
51

1 David Carle stated that this is a service. He stated that this is a failure to follow the town purchasing policy
2 which also violates a decision by the New Hampshire Supreme Court case (Gerald Construction v.
3 Manchester). He spoke about the importance of following town policies because following policies creates
4 trust.

5
6 Karen Coyne clarified she does not believe anyone's reputation is in question, however recently an attorney
7 with Upton & Hatfield was involved in litigation brought by residents of New Boston alleging he provided
8 incorrect legal advice during town meeting and the court ruled against him.
9

10 Mike Smith stated that the previous Select Board discussed this a few times. He reiterated that nothing was
11 bought. He stated that as the Chair Mr. Seidel needs to be impartial. Mike Smith stated that he does think
12 Harry Seidel is impartial. Mike Smith stated that Mr. Seidel is injecting his opinions and feelings into this.
13 Mike Smith explained that this is not hurting anyone, it is offering better service to the Town. Mike Smith
14 disputed that he did not follow town policy.
15

16 Harry Seidel agreed that he did not support the idea of adding a second legal counsel because they did not
17 think the Town could afford it. He did not think it was a good idea. Harry Seidel stated that he is convinced
18 that there is a value in having a firm to handle just land issues. He reiterated that the letter of engagement
19 states all matters of the Town of Warner. He would like to see that amended. Mike Smith stated that Harry
20 Seidel keeps saying he does not want it and wants to change his mind. Harry Seidel clarified that he is fine
21 with the second legal counsel handling land issues. Harry Seidel stated that was what was discussed and
22 what he thought was voted on. Mike Smith stated that the board decided if there were any conflicts the board
23 would vote to determine which counsel to use. Harry Seidel stated that he would like to limit the scope of
24 work to land issues only.
25

26 David Carle referenced the Select Board meeting minutes from March 18th and April that reflect Mike Smith
27 asking the Select Board to consider another law firm that specializes in land transfers and has the expertise in
28 selling town owned properties. Mike Smith agreed that he did bring that up. Mike Smith stated that it is very
29 clear that no one is being impartial here and he is having a hard time with that.
30

31 Alfred Hanson asked Karen Coyne how many attorneys the Planning Board has dealt with at Preti Flaherty.
32 Karen Coyne explained that she emails the issue and receives a response from the same attorney each time.
33 Mike Smith stated that the Town has one contact, one email, one cell number. Harry Seidel stated that it
34 should be recognized that the Planning Board is receiving excellent service. He stated that is the type of legal
35 counsel that is needed by Preti Flaherty. Harry Seidel does not understand why it is a problem to limit the
36 scope of work to land use issues.
37

38 **Harry Seidel made a motion seconded by Alfred Hanson to amend the Preti Flaherty agreement to**
39 **limit the scope of work to real estate and land use issues furthermore, the Select Board will be**
40 **consulted if other matters are necessary. Roll Call Vote Seidel YES Hanson YES Smith YES**
41

42 Mike Smith stated that it needs to include the stipulation that the Board can vote to use them for other
43 matters. He stated that is what the Select Board agreed to previously. Alfred Hanson does not recall that.
44 At 6:23 PM the Select Board took a 5 minutes recess. The meeting resumed at 6:32 PM.
45

46 **IV. Town Administrator Report**

- 47 - Continue to work on the budget. Many departments have submitted their budgets. Finalizing the
- 48 Managed IT cost breakdown per department.
- 49 - Peter Flynn Health and Human Service Director resigned today.

1 **Harry Seidel made a motion seconded by Alfred Hanson to instruct Kathy Frenette to contact Carol**
2 **Conforti Adams to take over the duties of the Welfare Director. Roll Call Vote Seidel YES Hanson YES**
3 **Smith YES**

- 4 - Kathy Frenette needs confirmation of who will attend the Concord Regional Solid Waste Resource
5 Recovery Cooperative July 24, 2025, at 1:00 PM.
- 6 - Darcie Buskey has returned from bereavement leave.

7
8 **V. Consent Agenda July 22, 2025**

9 Harry Seidel read the consent agenda for July 22, 2025:
10 A motion to request the Trustee of the Trust Funds in the amount of \$34,216 from the property revaluation
11 CRF to pay Avitar Associates invoices. A request for \$4,987.38 from the Town Hall CRF to pay the corporate
12 technologies invoice.

13
14 **Harry Seidel made a motion seconded by Mike Smith to approve the Consent Agenda for July 22, 2025**
15 **as read. Roll Call Vote Seidel YES Hanson YES Smith YES**

16
17 **VI. Manifests: July 8, 2025 and July 22, 2025**

18 Harry Seidel read the July 8, 2025 Manifest motion.
19 Manifest Motion for July 8, 2025, Motion for the Select Board to approve the following previously signed
20 manifests: • Accounts Payable check numbers 11538 through 11540 dated 6/23/2025, in the amount of
21 \$54,886.81 for the June 26th bi-weekly payroll deposits. • Bi-weekly payroll checks numbers 4005 through
22 4010, and direct deposit check numbers E02470 through E02495 dated 6/26/2025 for a net payroll of
23 \$41,437.66. • Accounts Payable check numbers 11541 through 11559 dated 6/30/2025, in the amount of
24 \$552,249.67, which includes a monthly allotment to the Kearsarge Regional School District of \$336,792.00
25 and the 2nd 2025 allotment to the Pillsbury Free Library of \$111,902.27. • Accounts Payable check
26 numbers 11560 through 11561 dated 7/1/2025, in the amount of \$27,480.66 for the July 7th quarterly payroll
27 deposits. • Quarterly payroll checks numbers 4012 through 4036, and direct deposit check numbers E02496
28 through E02499 dated 7/7/2025 for a net payroll of \$21,803.06.
29 Motion to authorize the Select Board to approve and order the Treasurer to sign the following manifests: •
30 Accounts Payable check numbers 11562 through 11564 dated 7/8/2025, in the amount of \$66,194.90 for the
31 July 10th bi-weekly payroll deposits. • Bi-weekly payroll manual check number 4011 from the 6/26/2025
32 payroll, check numbers 4037 through 4043, and direct deposit check numbers E02500 through E02535 dated
33 7/10/2025 for a net payroll of \$50,038.35. • Accounts Payable check numbers 11565 through 11589 dated
34 7/8/2025, in the amount of \$401,604.16, which includes a semi-annual payment for the Road Construction
35 loan of \$155,278.49 and \$169,517.00 for the purchase of the new dump truck chassis.

36
37 Mike Smith stated he will not vote on this because he did not see the checks. It was determined that the
38 manifest was previously given to the Select Board and the Select Board previously signed this manifest.

39
40 Manifest motion for July 22, 2025

41 Mike Smith stated that he has not seen the July 22, 2025 Manifest motion, he will not be voting on this. The
42 Select Board agreed to review the July 22, 2025, Manifest as soon as possible.

43
44 **VII. Public Comment**

45 Pier D'Aprile explained that at the June 24, 2024 meeting he raised concerns about the safety within Town
46 Hall for employees. He stated he did not feel the Select Board took him seriously and nothing had been done.
47 He noted that the town auditor's resignation validated his concerns. He stated that the auditors cited the
48 working atmosphere in Town Hall as a reason for their withdrawal. Pier D'Aprile stated that he will be
49 requesting the audit committee conduct a controls environmental study. He feels that it is very important to

1 utilize a third-party professional to come in and evaluate. Alfred Hanson asked Pier D'Aprile to email him
2 his statement. Harry Seidel agreed that it is important.
3

4 **VIII. Minutes: June 24, 2025, July 1, 2025, July 8, 2025, and July 15, 2025**

5 Tabled
6

7 **IX. Select Board Other Business**

8 Mike Smith asked if the Select Board took care of a complaint that he forwarded to them before he went on
9 vacation. Mike Smith will draft a letter addressing the complaint and forward it to the Board for approval.
10

11 **X. Non-Public Session (if needed, RSA 91-A:3 II (a,b,c,d,e,f,g,h,I,j,k,l,m))**

12 None
13

14 **XI. Adjournment**

15 **Mike Smith made a motion seconded by Alfred Hanson to adjourn the meeting. Roll Call Vote**
16 **Seidel YES Hanson YES Smith YES**
17

18 The meeting adjourned at 7:06 PM
19

20 Respectfully submitted on 7/24/25 by Tracy Doherty
21 Edited by Darcie Buskey, Assistant Clerk
22