



Warner Budget Committee Meeting

November 14, 2024, 7:00 PM

Open Meeting and Roll Call

Chair Michael Cutting opened the Budget Committee meeting at 7:00 pm.

Budget Committee Members Present: Ray Martin, Michael Cutting (Chair), Alfred Hanson, Harold Blanchette, Rick Bixby, Robert Blake on zoom.

Absent: Bill Hanson.

Open Meeting and Roll Call

Select Board Chair Mike Smith opened the Selectboard Meeting at 7:03.

Present: Mike Smith Chair, Harry Seidel, Faith Minton Also Present: Kathy Frenette Town Administrator and Judy Newman-Rogers Selectboard Administrative Assistant.

Approval of Minutes • November 7, 2024 Tabled

Presentation of the 2025 Budget Police Department

Police Chief Chandler spoke about a recently hired police officer. He stated that the biggest need in the department is personnel, active police officers.

Over time – no change

Telephone – no change

Contract Services – decreased \$9,300

IMC – criminal software service increased \$273

Electricity – no change

Water and Sewer – no change

Uniforms – no change

Office Supplies – no change

Equipment maintenance and purchase – no change

Fuel – no change

Cruiser expense – no change

Safety Equipment – no change

Training – no change

Special details decreased by \$1,130

Building maintenance – no change

Police Department budget decreased \$8,560 = 1.9%

Police Department Vehicle Capital Reserve Fund (CRF) – balance is \$41,469, the 2025 March

Annual Town Meeting warrant article will be for \$35,000

2017 SUV is due to be replaced this year at \$61,704

1 **Fire Department**

2 Chief John France presented the fire department budget, the proposed budget increased 2.2%

3 **Stipends** – no change

4 **Ambulance** – increased \$4,682 (5.5%) \$90,000 place holder

5 Chief France explained that the place holder is calculated by using a 3 year average. In 2023
6 there were 604 calls for service. Mike Smith explained that weather is a significant factor in the
7 number of calls for service.

8 **Wages** – no change

9 **Telephone** – no change

10 **Computer hardware** – \$1 place holder

11 **Software hardware** – place holder

12 **Electricity** – no change

13 **Heat** – no change

14 **Sewer/Water** – no change

15 **Equipment maintenance** – increased \$2,500 (breathing apparatus testing) they will need to be
16 replaced in 5 years.

17 **Medical supplies** – decreased by \$200

18 **Office supplies** – decreased by \$500

19 **Vehicle fuel** – no change

20 **Truck maintenance** – decrease by \$500

21 **Replacement equipment** – \$25,000 (hose boots flashlights etc....)

22 **Health training** – decreased \$850

23 **Propane** – no change

24 **Mileage** – place holder

25 **Fire expenses** – no change

26 **Fire prevention** – no change

27 **In-house training** – no change

28 **Dispatch service** – increased by \$2,537 contract amount for mutual aid

29 **Radio maintenance** – no change

30 **Building maintenance** – \$7,000

31
32 Fire Department Capital- Chief France explained that the fleet replacement schedule. He spoke
33 about the replacement of the two tankers. He stated the tanker is projected to cost around half a
34 million dollars but if the tanker is built to specifications it could take up to two years to build.
35 He explained that the stock tanker is available immediately. The larger customized tanker holds
36 more but could be limited on some roads because of its size. Chief Frances explained that the
37 next piece of equipment to be replaced is the forestry vehicle (a 1984 vehicle). Rescue II also
38 needs to be replaced and equipped with an emergency radio system.

39

40 • **Emergency Management**

41 Ed Mical presented the Emergency Management budget. The proposed budget increased \$202
42 dollars =1.9%.

43 **Stipend** – no change

44 **Hazardous mitigation plan** – enables the town to receive grants, and reimbursements. Many
45 hours were spent completing the plan. Estimated 15-20 hours per week.

46 **Outside professional services** – no change

1 **Grants** – no grants currently planned.
2 **Telephone** – no change
3 **Computer hardware** – EOC computers: 2 laptops, 1 desktop
4 **Computer software** – no change
5 **Office Supplies** – increased for copies of the mitigation plan
6 **Equipment maintenance** – no change
7 **Mileage** – no change
8 **Emergency Operations Center (EOC) exercises** – no change
9 **LEPC administration** – zoom license no change
10 **Meetings and seminars** – no change
11
12 Harry Seidel asked about replacing the color flood plan maps. Kathy Frenette will ask NH
13 Central Regional Planning Commission (NHCRPC). Ed Mical hopes the 911 maps will be
14 updated soon.
15
16 Next meeting: Thursday, November 14, 7 pm. Highway and Transfer Station budget review with
17 Department Head.
18 **Adjournment**
19 **Ray Martin made a motion seconded by Harold Blanchette to adjourn the Budget**
20 **Committee meeting. Motion passed unanimously.**
21
22 **Faith Minton made a motion seconded by Harry Seidel to adjourn the Select Board**
23 **meeting. Motion passed unanimously.**
24
25 The meeting adjourned at 8:50 PM
26
27 Respectfully submitted by Tracy Doherty
28 Edits, Judy Newman-Rogers,
29 Selectboard Administrative Assistant