



TOWN OF WARNER

PO Box 265
Warner, New Hampshire 03278-0265
Telephone: (603) 456-2298 Fax: (603) 456-2297
Warnernh.gov administrator@warnernh.gov selectboard@warnernh.gov

Select Board: Michael Smith, Chair
Faith Minton
Harry Seidel
Kathleen Frenette, Town Administrator

Selectboard Meeting Minutes November 19, 2024

Lower Meeting Room Warner Town Hall 5 E Main St

I. Open the Noticed 10:00 am scheduled Selectboard Meeting as an Emergency Meeting & Roll Call

Chair Smith called the meeting to order at 12:30 PM

Present: Michael Smith (Chair), Faith Minton, Harry Seidel, Kathy Frenette Town Administrator and Judy Newman-Rogers Selectboard Administrative Assistant

Mike Smith explained that due to a disruption at Town Hall this morning the 10:00 am meeting was not held. To allow residents who came to Town Hall to attend the 10 am meeting and to allow the business of the Town to be addressed, a meeting is being opened at this time however, Mike said he would like to open the meeting only and continue the meeting until 6:00 PM.

Mike Smith made a motion seconded by Harry Seidel to continue the Select Board meeting at 6:00 PM. Motion passed unanimously.

The meeting continued until 6:00 pm, Tuesday, November 19, 2024.

6:00 pm - Selectboard Meeting Continued November 19, 2024

Lower Meeting Room Warner Town Hall 5 E Main St

II. Continue the Tuesday, November 19, 2024 12:30pm Selectboard Meeting and Roll Call

Present: Michael Smith (Chair), Faith Minton, Harry Seidel, Kathy Frenette Town Administrator and Judy Newman-Rogers Selectboard Administrative Assistant

Faith Minton made a motion seconded by Harry Seidel to continue the earlier meeting. Motion passed unanimously.

The Select Board agreed to rearrange the meeting order.

III. Select Board Minutes

a. October 15th

Page 2 Line 22 clean up run on sentence using punctuation

Page 2 line 27 strike for insert of

Page 3 line 17 & 18 insert application - Permit *application* and fees

Page 3 line 38 add "h" to the end of "Mica"

Page 4 line 7 insert however before - a decision will not be made

1 **Harry Seidel made a motion seconded by Faith Minton to approve the October 15, 2024**
2 **Select Board meeting minutes as amended. Motion passed unanimously.**

3
4 **b. October 29, 2024 10:00 AM meeting**

5 **Faith Minton made a motion seconded by Harry Seidel to approve the October 29, 2024**
6 **10:00 AM Select Board meeting. Motion passed unanimously.**

7
8 **c. October 29, 2024 4:00 PM meeting**

9 Page 2 line 2 insert Assessing before wages

10 Page 2 line 3 strike license insert licensed

11 Page 2 line 20 insert (duty) vest

12 Page 2 line 40 correct sentence; the *proposed* dispatch...

13 Page 3 line 33 “Apryl”

14 **Faith Minton made a motion seconded by Harry Seidel to approve the October 29, 2024**
15 **4:00 PM Select Board meeting as amended. Motion passed unanimously.**

16
17 **d. November 1, 2024**

18 Page 1 line 25 telephone amount insert decreased

19 Page 1 line 26 strike is insert are

20 Page 1 line 28 strike and

21 Page 1 line 29 strike address insert receive

22 Page 1 line 32 insert and (the cost)

23 Page 1 line 33 insert the Town (would be spending)

24 Page 1 line 33 strike said insert added

25 Page 2 line 5 insert and (the town spent 20,745)

26 Page 3 line strike no change insert keeping

27 Page 3 line 6 insert cost is

28 Page 3 line 8 strike uniform insert uniforms

29 Page 3 line 17 insert a before public

30 **Harry Seidel made a motion seconded by Faith Minton to approve the November 1, 2024**
31 **Select Board 10:00 AM Work Session minutes as amended. Motion passed unanimously.**

32
33 **e. November 4, 2024**

34 Page 1 line 20 strike Erica insert Erika

35 Page 1 line 31 to be reviewed for amount

36 Page 3 line 10 capitalize Select Board

37 Page 4 line 32 capitalize Exit

38 **Faith Minton made a motion seconded by Harry Seidel to approve the November 4, 2024**
39 **Select Board meeting minutes as amended. Motion passed unanimously.**

40
41 **IV. Select Board Business**

42 **a. Sale of Town Owned Properties**

43 Tabled

44 **b. Code Violation Enforcement Procedure Update**

45 Tabled

46 **c. 3 Non-compliance Building Permits, Status**

47 Tabled

48 **d. Burrington Builders, review of RSA 79-E compliance**

49 Tabled

1 **e. Poll Election Books**

2 Mike Smith stated that there is a demo coming up on December 4th at 10:00 AM. He explained the first cost
3 presented was \$800 then it increased to \$6,500. He stated Poll Election Books streamline the process and will
4 save time at the check in and exit process. He needs a better understanding of the associated costs such as the
5 additional \$1,200 each time (\$300 per election per unit). He stated there are some fees that need to be explained.
6 Kathy Frenette explained that the meeting could be moved to Tuesday December 3rd.

7 **f. Health Care**

8 To be discussed later in the meeting

9 **g. Review for Town Auditor, Plodzik & Sanderson**

10 Mike Smith stated that the Select Board needs to select an auditor sooner rather than later. Harry Seidel stated
11 that he has read the draft audit report. He has concerns that he would like to discuss in the near future.

12 **h. Postage Meter**

13 Tabled

14
15 **IV. Town Administrator's Report**

- 16 - Kathy Frenette stated that Carol Confortti-Adams, already experienced and working in a near by town
17 handling Welfare would assist the Warner Health and Human Services department while the Director
18 Peter Flynn is unavailable.

19 **Harry Seidel made a motion seconded by Faith Minton to hire Carol Confortti-Adams with a**
20 **1099 to fill in while Peter Flynn is out. Motion passed unanimously.**

- 21 - Kathy Frenette distributed an email from Sam Carlson regarding the payment in lieu of taxes (PILOT).

22
23 **V. Manifest**

24 None

25
26 **VI. Public Comment**

27 None

28
29 **VII. Select Board Unanticipated Business**

- 30 - Harry Seidel explained the pine tree at town hall is scheduled to be removed on Monday; another tree will be
31 planted in its place. Discussion followed regarding what to do with disposed tree. The Select Board agreed to
32 donate the tree to the transfer station to be decorated by the Beautification Club.

- 33 - Harry Seidel spoke about the sewer treatment plant and the improvements needed.

- 34 - Harry Seidel spoke about the housing challenges in Warner. He would like the Select Board to focus on
35 reducing property taxes. He suggested an examination of real costs of budgets. He suggested utilizing Central
36 Regional Planning's assistance in holding community discussions. Harry Seidel would also like to address
37 common misconceptions.

38
39 Return to

40 **f. Health Care**

41 The Select Board discussed the changes in the new 2025 Health Care Plan. Kathy Frenette outlined the increase
42 to the deductible from S- \$5,000 /F- \$10,000 to Single \$7,150 / Family \$14,300. She asked for clarification on
43 any changes to plan members Town funded Health Reimbursement Account (HRA) of \$1,500/50% of members
44 current plan deductible. She informed the Select Board that based on the Flex Spend Account (FSA) enrollment
45 the 2025 budget will be \$8,120. Further clarification is needed from the Finance Director regarding the amount
46 the Town has put away in the employee expendable trust fund to cover 2025 reimbursements. The Select Board
47 discussed whether or not to adjust the HRA amount. Harry Seidel spoke about the need for the HRA with the
48 significant increase in the deductible. The Select Board agreed to keep the HRA at \$1,500.

1 **Harry Seidel made a motion seconded by Faith Minton to approve the HRA amount of \$1,500. Motion**
2 **passed unanimously.**

3
4 **VIII. Consent Agenda**

5 Motion to approve by the Warner Select Board,

6 **Building permits**

7 2024-074 Map 31 Lot 054	2024-077 Map 003 Lot 015-1
8 2024-078 Map 003 Lot 0952	2024-079 Map 31 Lot 030
9 2024-080 Map ON-18 Lot 015	2024-081 Map 16 Lot 037
10 2024-082 Map 07 Lot 060-1	2024-083 Map 03 Lot 059
11 2024-084 Map 35 Lot 001	2024-085 Map 15 Lot 002
12 2024-086 Map 16 Lot 030	2024-087 Map 11 Lot 060
13 2024-088 Map 07 Lot 016	2024-089 Map 31 Lot 036
14 2024-90 Map 25 Lot 007	2024-91 Map 07 Lot 073
15 2024-92 Map 17 Lot 016	2024-93 Map 35 Lot 003
16 2024-94 Map 07 Lot 058-1	2024-95 Map 06 Lot 057
17 2024-96 Map 12 Lot 035	2024-97 Map 14 Lot 03
18 2024-098 Map 03 Lot 033/034	2024-099 Map 03 Lot 004-1
19 2024-101 Map 13 Lot 024	

20 **Mechanic Permit**

21 2024-075M-001 Map 03 Lot 095-3 2024-076M-001 Map 03 Lot 095-4

22 **Intent to Cut**

23 24-463-15 24-463-16

24
25 **Harry Seidel made a motion seconded by Faith Minton to approve the consent agenda as read.**
26 **Motion passed unanimously.**

27
28 **IX. Non-public Session (If needed, RSA 91-A:3 II (a,b,c,d,e,f,g,h,I,j,k,l))**

29 None

30 **X. Adjournment**

31 **Faith Minton made a motion seconded by Harry Seidel to adjourn. Motion passed unanimously.**

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33 **Meeting adjourned at 8:21 pm**

34
35
36
37 Respectfully submitted by
38 Tracy Doherty
39 Edits – Judy Newman-Rogers,
40 Selectboard Admin Asst.
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