

Minutes of the Meeting of the
Warner Village Water District Commissioners
3:30 P.M. on
December 18, 2024 at the Treatment Plant

Present: Dan Lavoie, Shaun Murphy, and Herm Blanchette, Commissioners; Ray Martin, Administrator; Chuck Come, Superintendent; and Jim McLaughlin, Clerk.

Approval of Meeting Minutes

The minutes of the Commissioners' regular meeting held on December 4, 2024 were approved as submitted.

Administrator's Report

Ray reviewed the draft 2025 budget. He said that there would be a surplus in this year's budget of \$55-56,000 due to certain expenses that the District initially paid out of its own revenues but which were later reimbursed by a federal grant. Ray discussed a strategy of putting \$15,000 of the surplus in savings that could then be used to solve a cash flow problem at the beginning of next year, rather than borrowing it.

Ray also suggested increasing the Outside Contractors line under sewer by \$25,000, giving the Commissioners authority to spend part of the surplus on needed projects. One of these is the purchase and installation of a number of water meters that are more accurate than current models and that report water usage wirelessly to the office. The Commissioners were supportive of this project. Ray mentioned a few minor changes that he will be making to the final budget, due to be voted on by the Budget Committee in mid-January.

Ray reviewed the preliminary December financial report. The Commissioners agreed to give a \$1,000 bonus to Chuck and \$500 to Tyler for their good work this year

The meeting adjourned at 4:30 P.M.

The next meeting will be on January 8, 2025 at 3:30 P.M.

Recorded by James F. McLaughlin, Clerk