

Minutes of the Meeting of the
Warner Village Water District Commissioners
3:30 P.M. on
December 10, 2025 at the Treatment Plant

Present: Dan Lavoie, Herm Blanchette, and Shaun Murphy, Commissioners; Ray Martin, Administrator; and Jim McLaughlin, Clerk. Also by phone, Justin Skelly, consultant with DPC.

Approval of Meeting Minutes

The minutes of four meetings of the Commissioners were reviewed: June 11, September 24, October 22 and November 19, 2025. The Commissioners voted to approve all of these minutes as submitted.

Administrator's Report

Ray reported that some broken pipes had been discovered at the storage tank that had resulted in a drop of water level. Ray advised that Barry Miller had been called in and necessary repairs to the piping are being made now.

November Financial Report

Ray reviewed the November report. He noted that he has requested \$89,000 in Precinct tax from the Town but has not received it yet. Overall income is in very good shape. He said that about a dozen of the new meters have been installed at the larger properties which Chuck has convinced to pay half of the meter cost. Ray mentioned that the Commissioners ought to consider raising water and sewer rates next year, by 5 percent or so to keep up with general increases in costs.

Ray expects a budget surplus of between \$30,000 and 40,000 at year's end.

The Commissioners voted to approve the November Financial Report.

DPC Update of the WWTF Upgrades

Ray brought Justin Skelly on the line to update the Commissioners on the WWTF Upgrades Project. Justin referred to a one-page summary that he had sent to Ray. Justin briefly described the various phases that have been accomplished as well as work to be carried out in the coming months. The biggest announcement he made was that NHDES has increased the percentage of grant forgiveness from 25% to 50%. There was some discussion following this as to a strategy of including other costs under this 50% umbrella, such as the pilot test of alternative copper removal processes.

The meeting adjourned at 4:40 P.M.

The next meeting will be on January 14, 2026 at 3:30 P.M.

Recorded by James F. McLaughlin, Clerk