

Compliance Officer
Additional Information on the position

Tuesday, April 1, 2014

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Compliance Officer

- A. A job description was provided to the Board. The position has been posted in public places and will appear in the Intertown Record next week. Compensation is \$500 stipend plus \$25 per inspection.
- B. Barbara Annis said the Planning Board has a Sub-Committee on the Subdivision Regulations which there is discussion ongoing at this time about including a fee in the subdivision application for the Compliance Officer.
- C. Selectman Carson who is also a State Representative, said a Bill is coming before the house that would allow the issuance of fines for an entity that is in violation of the zoning ordinance that would cover the cost of a Compliance Officer; the fines established now are unreasonable.
- D. Rick Davies added that there was discussion to also add fees to the Site-Plan application for a Compliance Officer.
- E. The Compliance Officer will report to and receive direction from the Planning Board. The Selectman are the enforcing agents. John Leavitt feels after a commercial property receives the occupancy permit any violation then should come to the Selectmen. Selectman Carson said the Selectman are the enforcing agents; the Planning Board knows the conditions set. Martha Mical feels the Compliance Officer should report to the Town Administrator. The Town Administrator said if a complaint was brought to his attention he would begin with the Planning Board. Chairman Hartman feels there are circumstances that would not involve the Planning Board. The Town Administrator feels the process and details will work itself out.
- F. Barbara Annis disagrees with Selectman Carson. When there is a site-plan or subdivision violation the Compliance Officer is working for the Planning Board, when there is a zoning violation, the Compliance Officer is working for the Selectmen.
- G. The Town Administrator wants to know how the Town is going to manage the Compliance Officer's site pay; is it a form or a report. Rick Davies said a check list was completed by the Planning Board for the Compliance Officer.

2014 ADVERTISEMENT:

PLANNING BOARD COMPLIANCE OFFICER

The Town of Warner is looking for a qualified individual to inspect and monitor new commercial development to insure that the construction is in compliance with approved site/subdivision plans and conforms to the applicable zoning ordinances. Individual must have understanding of Town of Warner's Ordinances and Regulations, possess effective communication skills and be able to read and interpret drawings, plans, codes, specifications and other documents typically related to this work. Part- time work scheduled as needed, \$500 annual stipend plus \$25 per site visit. Send completed applications to Selectmen's Office, 5 E. Main St., Warner, NH 03278 by April 14, 2014. Applications are available at Selectmen's Office or on-line at www.warner.nh.us .