



TOWN OF NEW LONDON, NEW HAMPSHIRE

375 MAIN STREET • NEW LONDON, NH 03257 • 603-526-4821 • WWW.NEWLONDON.NH.GOV

Zoning Board of Adjustment Fee Schedule as of 7-1-2024

Applicant: _____
Case # _____ Date: _____

Type of Application	Fees	Amount owed
All Applications - Abutter Notification	Current postage rates for certified mail to each abutter & applicant \$5.54/each Contact town offices.	
All Applications - Newspaper Public Notice	\$56.00	
Application Fee for <i>Appeal of an Administrative Decision</i>	\$150 each	
Application Fee for <i>Equitable Waiver of Dimensional Requirements</i>	\$150 each	
Application Fee for <i>Special Exception</i>	\$150 each	
Application Fee for <i>Variance</i>	\$150 each	
Recording Fees (if required by the ZBA) for any recording fees, costs and surcharges, as required, at the Merrimack County Registry of Deeds		

Please make check payable to: Town of New London
Payment due at time of application & no later than meeting date.

TOTAL DUE:\$ _____ Upon Receipt

Commercial, Institutional, and Multi-Family Residential Projects (including convalescent homes, nursing homes, assisted living institutions, and other multi-person dwellings):		Amount Owed
• New Structures, Accessory Structures, and Additions or Alterations that involve a change of footprint:	\$100 requires application to the State for building permit	
• Structural alterations that do not involve a change of footprint (SF will only apply to any additional floor area created by or occupied as a result of the alteration):	\$100 requires application to the State for building permit	
• Tax Exempt Structures (properties that have been granted tax exempt status by the Town of New London, for structures that will be used for a non-profit or tax-exempt purposes):	\$50 requires application to the State for building permit	
• Sewer Connection Fees	\$1 SF (\$2000 minimum)	
• After-the-fact building permit:	\$200 requires application to the State for building permit	
• Sign permit fee (for commercial permanent signs only):	\$10	
• After-the-fact sign permit:	\$110	
Residential Projects (single family and two-family dwellings):		
• New Residential Structures (including manufactured housing and prefabricated housing, etc.):	\$100 base fee + \$.30/ SF	
• Residential Additions and Accessory Structures:	\$50 + \$.25/SF	
• New Residential Structures, Additions, and Accessory Structures that add impervious surface to the waterfront:	Additional \$100 to base fee	
• Structural alterations that do not involve a change of footprint (SF will only apply to any additional floor area created by or occupied as a result of the alteration):	\$25 + \$.25/SF	
• Sewer Connection Fees	\$1 SF (\$2000 minimum)	
• After-the-fact building permit:	\$200 + \$.25/SF	
Other fees:		
• New Driveway Permit (does not apply to resurfacing):	\$50	
• Temporary Driveway Permit (Good for 12 months)	\$25	
• Demolition Permit:	\$50	
• Erosion Control Permit:	\$50	
• Excavation Permit:	\$100	
• Other (solar, swimming pool, home radio antenna mast, non-typical structures, etc.):	Commercial: \$100 Residential: \$50	
• Telecommunications Towers:	\$500/colocator + \$20 per vertical foot	
• Accessory Structures for Telecommunications Use:	\$100 + \$.30/SF	
• Small Wind Energy System	\$100	
• Large Wind Energy System	\$100 plus Town Costs	
• Temporary structures, such as trailers and container boxes used for storage, construction offices, temporary living, etc.:	\$25 + \$.25/SF	
• Extension of or amendment to a building permit	\$25 + \$.25/SF	
• After-the-fact permits	\$100 above base fee	

Total Due: \$ _____
Paid _____

¹ Base fees are not cumulative (e.g., if a building permit for a new home includes demolition of an existing building, plus an erosion control plan, plus accessory structures, the only base fee required will be for the new home. However, the SF cost (see footnote 2) will be calculated on the basis of the total floor area of all new structures included in the building permit.

¹ SF = Square Foot. SF is calculated on the basis of all potentially habitable or useable space, including the basement, measuring from the exterior dimensions of a structure's walls.



TOWN OF NEW LONDON, NEW HAMPSHIRE

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Planning Board

Fee Schedule as of 10/27/09 (Revised 7-1-2024)

Applicant: _____

Case # _____

Date: _____

Type of Application	Fees	Amount owed
All Applications - Abutter Notification and/or Public Notice, as required	Current postage rates for certified mail to each abutter & applicant (\$5.54), plus cost of published public notice (\$56.00), as required (Contact Town Offices)	
All Applications - Recording Fees, as required	Current recording fees, costs, and surcharges, as required, at the Merrimack County Registry of Deeds (Contact Town Offices)	
Minor Subdivision	\$100 Concept Filing Fee (Credit to Final Application Fee, if Final is filed) \$100 Final Filing Fee, Plus; \$150 Per Lot/Site/Unit, Plus; Abutter Notification, Plus; Recording Fees	
Major Subdivision	\$200 Concept Filing Fee (Credit to Final Application Fee, if Final is Filed) \$200 Preliminary Filing Fee, Plus; Abutter Notification \$200 Final Filing Fee, Plus; \$300 Per Lot/Site/Unit, Plus; Abutter Notification, Plus; Recording Fees	
Site Plan Review (SPR)	\$200 Concept SPR Filing Fee (Credit to Final Application Fee, if filed) \$200 Preliminary SPR Fee, Plus; Abutter Notification \$200 Final SPR Fee, Plus; \$75 per 1000 SF BLDG, Plus; Abutter Notification	
Site Plan Review - Filling and Excavating	\$200 for a 1 acre site, Plus; \$100 for each additional acre (or fraction there of) in size of the overall site, Plus; Abutter Notification	
Conditional Use Permit - ADU	\$100 Application fee, Plus, Abutter Notification	
Sub-Committee Meeting, as required	\$50 per meeting	
Site Plan Review - Home Business	\$50 SPR Filing Fee, Plus; Abutter Notification	
Annexation/Lot Line Adjustment	\$75 Filing Fee, Plus; Abutter Notification, Plus; Recording Fees	
Merger	\$50/two lots, Plus; \$25 each additional lot, Plus; Recording Fees	
Change of Occupancy/Tenant	No Charge	
Certificate of Site Plan Compliance (per Site Plan Review regulations)	\$50	

Please make check payable to: **Town of New London**
Payment due at time of application & no later than meeting date.

TOTAL DUE:\$

Upon Receipt



Town of Warner

Building Permit #: _____

Cost Sheet for Building Permits

Please note that the Town of Warner will issue fees and fines in accordance with RSA 767:17.

Residential

New Home	\$300 + \$.35/ SF (all floors including Bsmt.)
Addition/Alteration	\$100 + \$.75/SF (all floors including Bsmt.)
Decks, Docks, Porches, Permanent Pools	\$75 + \$.25/SF (all floors including Bsmt.)
Garages, Sheds	\$100 + \$.25/SF (all floors)
New Structure, Accessory Structure, Additions, Alterations (change to footprint)	New \$300+\$.75/SF (all floors inc. Bsmt.)
New Structure, Accessory Structure, Additions, Alterations (no change to footprint) - S/F only applies to additional floor area resulting from alteration, not involving bedroom, kitchen, or dwelling	\$200+ \$.25/SF (all floors)
After-the-fact - Regular permit applications must also be submitted with this permit.	2x permit fee + \$50 each day without a permit

Commercial, Institutional, Multi- Family (3+)

A New Structure, Accessory Structure, Additions, Alterations (change to footprint)	New: \$300+\$.35/SF (all floors inc. Bsmt.)
A New Structure, Accessory Structure, Additions, Alterations (no change to footprint) - S/F only applies to additional floor area resulting from alteration, not involving bedroom, kitchen, or dwelling	\$250+ \$.25/SF (all floors)
After-the-fact - Regular permit applications must also be submitted with this permit.	2 x permit fee + \$50 each day without a permit

Other Fees

Alternative Energy Systems	\$100 wind and solar
Solar collectors (ground-mounted)	\$50 retaining walls (ea.)
Demolition Permit	\$150 unless associated with a rebuilding project
Driveway Application, Paving Permit	\$200
Sign Permit	\$150
Telecommunication Towers	\$1,500
Temporary Structures - Trailers, Storage Container Boxes and Construction Offices	\$175 each unit
Tree Cutting Permit in Conjunction with Shoreland Permitting	\$100
Mechanical (HVAC, Electrical, Plumbing, Generator)	\$120
Erosion Control Permit	\$50
Excavation Permit	\$100
Septic Inspection	\$150

Plan Review Fees

Residential (per unit)	\$150
Additions, Renovations	\$100
Accessory Additions, Renovations	\$50
Commercial	\$200
New	\$200
Addition, Alteration	\$150
Re-Inspection - (inaccessible, missed appointment, not ready for inspection)	\$65 fee due prior to re-inspection

TOWN OF SUTTON
OFFICE OF THE SELECTMEN/BUILDING INSPECTOR
93 Main Street, Sutton Mills, NH 03221

INFORMATION FOR BUILDING PERMIT APPLICANTS:

- 1) If approved, your building permit is valid for twenty-four (24) months from the date of Selectmen's approval. You must begin construction within six (6) months of permit approval or your permit will be considered invalid according to the Town of Sutton Building Ordinance Article II B.
- 2) Construction inspections, which are required, are checked on the attached construction schedule. It is your responsibility to arrange for inspections.
- 3) Upon satisfactory completion of all inspections, a Certificate of Occupancy (if required) will be issued by the Building Inspector.

THE APPLICANT MUST:

- 4) Show Town of Sutton tax map identification on ALL permit applications and attachments. Attach copy of Town of Sutton tax map to permit.
- 5) Complete the application. The application must be signed by the current property owner. Declare a cost figure in the "estimated cost" block and sign the forms wherever requested.
- 6) Application for a permit and payment of the permit fee does not grant approval to proceed. Please provide 1 complete set of plans (8 ½ by 11" or 11 X 17") for Town Files.
- 7) Please notify the Town immediately of any change of Contractor, Plumber, Electrician

APPLICANT CHECKLIST:

Provided	Not Applicable	
<input type="checkbox"/>	<input type="checkbox"/>	Obtain State approval for construction of a Septic System and provide WSPCC Approval Number.
<input type="checkbox"/>	<input type="checkbox"/>	Obtain a driveway permit from the Town of Sutton Road Agent.
<input type="checkbox"/>	<input type="checkbox"/>	Include a reasonable facsimile to scale of the plot, building and driveway with the permit application. <u>This site plan must include the location of all existing and proposed structures, the well and septic system and show distances from abutting lot lines and the center of the road.</u> Plans must also include the location of all outdoor fuel, gas, and/or oil storage tanks.
<input type="checkbox"/>		<u>Floor Plans to scale</u> must be submitted for the proposed work. Rooms must be identified on the plans. The plans must include elevations for new construction.
<input type="checkbox"/>	<input type="checkbox"/>	If land is in current use a current use/change in use map must be submitted with the application. The map must clearly show area of residential use and curtilage.
<input type="checkbox"/>	<input type="checkbox"/>	Wetlands Permit — Building permits for new construction may require wetland delineation.
<input type="checkbox"/>	<input type="checkbox"/>	Flood Plain determination map - indicate approximate location of your property. Attach Elevation Certificate, if applicable.
<input type="checkbox"/>	<input type="checkbox"/>	Residential Energy Code Application or Compliance Letter in accordance w/ RSA 155-D

Fee Schedule:**VALUE OF BUILDING**

UNDER \$ 1,000
 \$ 1,000 to \$ 10,000
 \$10,000 to \$ 30,000
 \$30,000 to \$ 50,000
 \$50,000 to \$100,000
 OVER \$100,000

PERMIT FEE

\$ 10.00
 \$ 20.00
 \$ 30.00
 \$ 50.00
 \$ 100.00
 \$ 170.00

Wetlands delineation by a NH licensed wetlands scientist may be required at the applicant's expense. When this Building Permit has been approved, it will be returned to you as your permit. Permit Card MUST be prominently displayed during construction and returned to the Building Inspector upon completion. This permit expires twenty-four months from the date of Selectmen's approval. You must commence construction within six (6) months of permit approval or your permit will be considered invalid according to the Town of Sutton Building Ordinance Article IIB.

For Office Use Only: Copies to: Building Inspector, Assessor, Property File, Building Permit File (Original), Applicant.

Approved by the Board of Selectmen 03/21/94 — Revised 11/29/96 — Revised 12/01/99 — Revised 11/01/04 — 05/01/05

Revised 8/15/2011 — Revised 7/24/2013 — Revised 4/18/2014 — Revised 4/08/2020 — Revised 2/26/2024

TOWN OF SUTTON — REQUIRED CONSTRUCTION INSPECTION SCHEDULE

DESCRIPTION	WHEN MADE	INSPECTOR	CALL
<input type="checkbox"/> Driveway access must be approved by the Road Agent	Before beginning construction and after installation	Adam Hurst, Road Agent highway@sutton-nh.org	927-2407
<input type="checkbox"/> Proposed boiler/heating system review of plans by the Fire Chief	Before and after installation	Cory Cochran, Fire Chief	724-0474
<input type="checkbox"/> Excavation	Before pouring any concrete	Matt Grimes, Building Inspector	927-4321
<input type="checkbox"/> Foundation: Includes footings slabs, foundation walls, piers, damp proofing foundation drainage, stoops, porches and terraces	Prior to backfilling	Matt Grimes, Building Inspector binspector@sutton-nh.org	927-4321
<input type="checkbox"/> Rough framing, plumbing, electrical, chimney and fireplaces	Prior to applying insulation and non-structural interior & exterior wall finish.	Matt Grimes, Building Inspector	927-4321
<input type="checkbox"/> Insulation	Before closing any walls	Matt Grimes, Building Inspector	927-4321
<input type="checkbox"/> Sewage Disposal System: Includes septic tank, distribution box, and leaching bed or chambers. System will be constructed in accordance with plans approved by the NH Water Supply & Pollution Control Comm.	Prior to back filling septic tank, pumps (if used) distribution box, and with all pipe in place, connected & grouted	Authorized agent of the New Hampshire Water Supply and Pollution Control Commission.	271-3503
<input type="checkbox"/> Final Inspection	After completion of wiring, plumbing, heating system and receipt of septic use approval from NHWSPCC	Matt Grimes, Building Inspector binspector@sutton-nh.org	927-4321
<input type="checkbox"/> Occupancy	Occupancy permits will be issued after full compliance with this schedule. Before moving in, you are required to have hard-wired smoke detectors installed on each floor and two (2) safe means of egress	Matt Grimes, Building Inspector binspector@sutton-nh.org	927-4321

PLEASE NOTIFY THE TOWN IMMEDIATELY OF ANY CHANGE OF CONTRACTOR, PLUMBER OR ELECTRICIAN. It is your responsibility to arrange for inspections. To arrange for an inspection, at least two days in advance, e-mail the Building Inspector at binspector@sutton-nh.org or call the Fire Chief at 724-0474. Feel free to call if you have questions about your project.

Description of Project (Required): _____

Owner Release: By signing this application, I understand that the Building Inspector, Code Officer, or other designee of the Board of Selectmen will enter my property as many times as necessary prior to issuance of a Certificate of Occupancy to conduct both announced and unannounced inspections of the property. I also understand that this permit is being issued based on the number of bedrooms stated on this application. I understand that if the # of bedrooms is changed through converted use of a room, I am responsible for obtaining a state approved septic approval (design) for the actual number of bedrooms being used.

Signature of Owner: _____ Print Name: _____ Date ____ / ____ / ____

Contractor/Owner Release: By signing this Building Permit Application, I certify the following:

- ◆ I have read and understand the Town of Sutton's Building Code (and all codes adopted by reference) and Zoning Ordinance.
- ◆ That all construction will be in compliance with the Town of Sutton Building Code (and all codes adopted by reference) and Zoning Ordinances;
- ◆ That all alterations in construction plans, such as changes to proposed footprint location of structure shall be approved by the Board of Selectmen, Building Inspector and/or all other necessary parties prior to the start of construction of any changes; and
- ◆ I understand that any violation of the Town of Sutton's Building Code (and all Codes adopted by reference) and/or Zoning Ordinance may result in a Stop Work Order, Court Action, or Civil Penalty (or any combination thereof).

Signed: _____ (Print) _____ (Date) ____ / ____ / ____
(Owner)

Signed: _____ (Print) _____ (Date) ____ / ____ / ____
(Contractor)

Special Conditions: _____

Approved by the Board of Selectmen: _____ (Date) ____ / ____ / ____

_____ (Date) ____ / ____ / ____
_____ (Date) ____ / ____ / ____

Certificate of Occupancy: ☐ Required ☐ Not Required

Please return this permit and accompanying sketches with appropriate fee to the Office of the Selectmen for review. The permit must be received by noon on Wednesday for Selectmen's consideration at the following Monday evening meeting.

PLEASE NOTIFY THE TOWN IMMEDIATELY OF ANY CHANGE OF CONTRACTOR, PLUMBER OR ELECTRICIAN.

TOWN OF SUTTON -- APPLICATION FOR A BUILDING PERMIT

Permit # _____

Permit Fee _____

 Zone: ☐ Rural Agricultural ☐ Residential Map/Lot Number: _____ Flood Plain (Y/N) _____

Site Location: _____ Road Class or Easement (Specify) _____ Wetland(Y/N) _____

 Lot Size: _____ Or _____ Road Frontage _____ Current Use (Y/N) _____ Waterfront/Shoreland (Y/N) _____
 Acres Square Footage Feet

Owners Name: _____ Home Phone _____ Work Phone _____

Mailing Address: _____ Email Address _____

E-911 Street Address _____

Contractor's Name _____ Home Phone _____ Work Phone _____

Address: _____ Email Address _____

Electrician _____ License # _____ Work Phone _____

Plumber: _____ License # _____ Work Phone _____

Type of Construction/Improvement <input type="checkbox"/> New Building <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair Replacement <input type="checkbox"/> Foundation Only <input type="checkbox"/> Demolition	Proposed Use - <u>New Construction</u>: <input type="checkbox"/> Single Family <input type="checkbox"/> Duplex <input type="checkbox"/> 3 or more Family <input type="checkbox"/> Other-Specify: _____ <input type="checkbox"/> Addition-Specify: _____ <input type="checkbox"/> Garage/Carport	Proposed Use - <u>Existing Space</u>: <input type="checkbox"/> Finish Upstairs <input type="checkbox"/> Finish Cellar <input type="checkbox"/> Conversion <input type="checkbox"/> Other - Specify: _____																														
Cost of Construction/Improvement \$ _____	Septic Approval WSPCC Approval # _____ If adding bedrooms, you must provide approved septic design adequate for # of bedrooms.	☞ Does this construction require a variance or special exception? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, date variance or special exception was granted. _____ Attach special exception/ variance.																														
Principal Type of Frame <input type="checkbox"/> Masonry <input type="checkbox"/> Wood frame <input type="checkbox"/> Structural Steel <input type="checkbox"/> Reinforced Concrete <input type="checkbox"/> Other - _____	Principal Type of Heating <input type="checkbox"/> Gas <input type="checkbox"/> Oil <input type="checkbox"/> Electric Forced: <input type="checkbox"/> air <input type="checkbox"/> hot water <input type="checkbox"/> Coal <input type="checkbox"/> Wood <input type="checkbox"/> Other - _____ <input type="checkbox"/> Central Air Conditioning	Fireplaces/Chimneys <input type="checkbox"/> Fireplace # _____ <input type="checkbox"/> Chimneys # _____ # of Flues <input type="checkbox"/> Masonry # _____ <input type="checkbox"/> Metal # _____																														
<u>New Construction - General</u> Square footage of structure _____ Square footage of addition _____ Square footage of garage _____ Square footage deck/porches _____ Dimensions of footprint _____ Height of structure _____ Total # bedrooms _____	<u>Dimensions</u> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: right;">Existing</td> <td style="width: 50%; text-align: left;">Adding</td> </tr> <tr> <td style="text-align: right;">_____ # of Stories</td> <td style="text-align: left;">_____</td> </tr> <tr> <td style="text-align: right;">_____ Square footage</td> <td style="text-align: left;">_____</td> </tr> <tr> <td style="text-align: right;">_____ Bedrooms</td> <td style="text-align: left;">_____</td> </tr> <tr> <td style="text-align: right;">_____ Bathrooms</td> <td style="text-align: left;">_____</td> </tr> <tr> <td style="text-align: right;">_____ Other</td> <td style="text-align: left;">_____</td> </tr> </table>	Existing	Adding	_____ # of Stories	_____	_____ Square footage	_____	_____ Bedrooms	_____	_____ Bathrooms	_____	_____ Other	_____	<u>For Additions Only</u> Fill in those dimensions that apply: Foundation size: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; text-align: right;">1</td> <td style="width: 33%; text-align: right;">2</td> <td style="width: 33%; text-align: right;">3</td> </tr> <tr> <td style="text-align: right;">Bedroom sizes:</td> <td style="text-align: left;">_____</td> <td style="text-align: left;">_____</td> </tr> <tr> <td style="text-align: right;">Bathroom sizes:</td> <td style="text-align: left;">_____</td> <td style="text-align: left;">_____</td> </tr> <tr> <td style="text-align: right;">Full _____ 1/2 _____ 3/4 _____</td> <td colspan="2"></td> </tr> <tr> <td style="text-align: right;">Kitchen _____ Dining _____</td> <td colspan="2"></td> </tr> <tr> <td style="text-align: right;">_ F/R _____</td> <td colspan="2"></td> </tr> </table>	1	2	3	Bedroom sizes:	_____	_____	Bathroom sizes:	_____	_____	Full _____ 1/2 _____ 3/4 _____			Kitchen _____ Dining _____			_ F/R _____		
Existing	Adding																															
_____ # of Stories	_____																															
_____ Square footage	_____																															
_____ Bedrooms	_____																															
_____ Bathrooms	_____																															
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Full _____ 1/2 _____ 3/4 _____																																
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_ F/R _____																																

<u>Septic Inspection</u>	\$50	
<u>Electrical/Plumbing/Mechanical</u> <u>Gas/Solar (each)/HVAC</u>	\$100	
<u>Personal Wireless Service</u> <u>Facility: Initial Construction</u>	\$500/per antenna	\$20/ft. of height to the highest antenna
<u>Personal Wireless Service</u> <u>Facility: Additional Antennas</u>	\$500/per antenna	\$20/ft. add height to the highest antenna
<u>Blodgett's Landing Sewer Hook-up</u>	\$1200	

A fee of \$100 will be required to the re-issue of expired permits along with regular fees. Permits after the fact will be charged double the application fee.

Town of Newbury, NH Date Received: November 1, 2020

10/2020 jrps

TOWN OF NEWBURY BUILDING FEE SCHEDULE

Effective November 1, 2020

<u>Type of Permit</u>	<u>Fixed Fee</u>	<u>Per Square Foot Fee</u>
<u>Single Family Dwelling</u>		
Up to 2500 square feet	\$100	.30/sq. ft.
2501 – 4999 square feet	\$250	.30/sq. ft.
5000 and over square feet	\$500	.30/sq. ft.
<u>Multi-Family Dwelling</u>		
(3 or more units)	\$100 per unit	.30/sq. ft.
<u>Country Inn/Bed & Breakfast/ Hotel/Motel</u>	\$100	.40/sq. ft.
<u>Non-Residential Structure (other than line 4 above)</u>	\$100	.40/sq. ft.
<u>Accessory Structure-Shed</u>	\$50	.15/ sq. ft.
<u>Accessory Structure-Barn/Garage/Carport/ Breezeway/Pool/Deck/Dock/Etc.</u>	\$100	.15/sq. ft.
<u>Residential Structure Alteration/ Additional Living Space (with or without change in footprint) Remodeling</u>	\$75	.30/sq. ft.
<u>Non-Residential Structure Alteration Additional Occupied Space</u>	\$100	.40/sq. ft.
<u>Re-inspections</u>	\$50	
<u>Demolition</u>	\$100	



TOWN OF SUNAPEE FEE SCHEDULE

ZONING BOARD FEES

Application Type	Fee
Variance	\$150 + \$15/per abutter + \$60 notice
Special Exception	\$150 + \$15/per abutter + \$60 notice
Motions for Rehearing*	\$150 + \$15/per abutter + \$60 notice *IF GRANTED
Appeals	\$150 + \$15/per abutter + \$60 notice
Equitable Waivers	\$150 + \$15/per abutter + \$60 notice

PLANNING BOARD FEES

Application Type	Fee
Subdivision:	\$150 + \$15/per abutter + \$60 notice
Major Subdivision	+\$500 / per lot
Minor Subdivision	+ \$250/per lot
Subdivision Annexation	\$150 + \$15/per abutter + \$60 notice
Lot Line Adjustment	\$75*
	*Depending on Adjustment May Include Abutters & Notice Fee
Voluntary Mergers	\$75
Site Plan Review:	\$150 + \$15/per abutter + \$60 notice
Commercial Building sq. ft Over 2000 sq. ft	+\$100 / per 1000 sq. ft
5000 sq. ft additional and disturbed (outside of building footprint)	+\$100 / per 5000 sq. ft
Additional units after 2	\$200 / per unit

* All fees are subject to a 10% yearly increase at the discretion of the Sunapee Selectboard

*Approved by the Sunapee Selectboard on August 5, 2024



TOWN OF SUNAPEE FEE SCHEDULE

RESIDENTIAL BUILDING PROJECTS

Application Type	Fee
New Home - up to 2000 sq. ft	\$200 + \$0.30/sq. ft
New Home - 2001 - 5000 sq. ft	\$400 + \$0.30/sq. ft
New Home - 5001+ sq. ft	\$600 + \$0.30/sq. ft
Residential Additions or Alterations up to 500 sq. ft	\$50 + \$0.30/sq. ft
Residential Additions or Alterations 501+ sq. ft	\$125 + \$0.30/sq. ft
Sheds / Decks / Porches / Permanent Pools / Generators / Fences over 5 ft	\$50 + \$0.15/sq.ft
Garages	\$200 + \$0.20/sq. ft

After-the-Fact Zoning Compliance Permit (Residential or other non-commercial projects) *Double the relevant application fees (minimum \$300)

Interior renovation (*Not including the addition of bedrooms, kitchens, or dwelling units*)* **NO FEE**

*See VIII.8.21 of the Sunapee Zoning Ordinance

COMMERCIAL BUILDING PROJECTS

Application Type	Fee
New Structures, Accessory Structures and Additions or Alterations that involve a change of footprint	\$300 + \$0.60 S/F
Alterations that do not involve a change of footprint (sq. ft will only apply to any additional floor area created by or occupied as a result of the alteration)	\$150 + \$0.60 S/F
After-the-Fact Zoning Compliance Permit (Commercial Projects)	*Double the relevant application fees

OTHER FEES

Application Type	Fee
Alternative Energy Systems (e.g. solar collectors, roof mounted energy producing systems, etc.)	\$120
Alternative Energy Systems (e.g. Tower Mounted Systems)	\$200 + \$0.25 sq/ft
Demolition Permit	\$100
Driveway Permit	\$75
Land Disturbance Permit	\$100 (plus Letter of Credit or Bond)
Meteorological Tower	\$225
Excavation Permit	\$100
Sign Permit	\$50
Accessory Structures for Telecommunications Use	\$500 / antenna + \$20 / ft to highest antenna
Telecommunications Towers	\$500 / antenna + \$20 / ft to highest antenna
Mobile Structures (e.g. trailers, container boxes used for storage or construction offices for use more than 90 days)	\$150
Tree Cutting Permit	\$100
Short-Term Rental Registration	\$350
Firework Permit	RENEWAL: \$200
6-year Septic Pumping Compliance Waiver	\$10

* All fees are subject to a 10% yearly increase at the discretion of the Sunapee Selectboard

*Approved by the Sunapee Selectboard on August 5, 2024

PLANNING & BUILDING DEPARTMENT	2008 ADOPTED FEES	2021 PROPOSED FEES
Plumbing – Work Not Listed		\$19.00 each
Mechanical – Application Fee (Non-Refundable)	\$25.00	\$30.00
Mechanical – Re-inspection Fee (Payable prior to re-inspection - Failure to pass inspection, not ready for inspection, or premises not accessible)	\$45.00	\$45.00
Mechanical – Gas Piping	\$25.00	\$35.00
Mechanical – Heating Equipment (includes ductwork, piping and venting)	\$55.00	\$55.00 each
Mechanical – Cooling Equipment (includes ductwork and piping)	\$44.00	\$55.00 each
Mechanical – Refrigeration (commercial)	\$44.00	\$55.00 each
Mechanical – Storage Tank of Flammable Liquid	\$38.00	\$43.00 each
Mechanical – Heating/Cooling Split Unit	\$38.00	\$38.00 each
Mechanical – Hot Water Tank (gas or oil)	\$11.00	\$14.00 each
Mechanical – Metal Chimney per 10’ or part of	\$19.00	\$21.00
Mechanical – Backflow Preventers	\$16.00	\$19.00
Mechanical – Fireplace, incl. insert (gas, wood or pellet)	\$38.00	\$38.00 each
Mechanical – Manufactured Housing	\$72.00	\$81.00

PLANNING & BUILDING DEPARTMENT	2008 ADOPTED FEES	2021 PROPOSED FEES
Electrical - Fire and/or Security Alarm	\$14.00	\$35.00
Electrical - Bathroom or Kitchen Exhaust Fan	\$0	\$6.00 each
Electrical - Dishwasher, Garbage Grinder, Trash Compactor, Range, Dryer, Mini-Split, Water Heater	\$10.00	\$10.00 each
Electrical - Hot Tub, Spa	\$27.00	\$27.00 each
Electrical - Swimming Pool	\$43.00	\$43.00
Electrical - Pump	\$14.00 each	\$14.00 each
Electrical - Generator, incl. transfer switch	\$10.00 - \$25.00	\$22.00 up to 20KW \$53.00 over 20 KW
Electrical - Photovoltaic System, incl. inverters and battery storage	\$10.00	\$35.00
Electrical - Temporary Service	\$25.00	\$25.00
Electrical - Switch, Receptacle, Fixture, Smoke and/or Carbon Monoxide Alarm Detector	\$0.75 each	\$0.75 each
Electrical - Vehicle Charger	\$0	\$16.00 each
Electrical - Manufactured Housing	\$72.00	\$81.00
Electrical - Work Not Listed (machines, motors, etc.)	\$5.00 - \$43.00	\$19.00 each
Plumbing - Application Fee (Non-Refundable)	\$25.00	\$30.00
Plumbing - Re-Inspection Fee (Payable prior to re-inspection - Failure to pass inspection, not ready for inspection, or premises not accessible)	\$45.00	\$45.00
Plumbing - Sink, Laundry, Garbage Grinder/Disposal, Floor Drain	\$5.00	\$6.00 each
Plumbing - Humidifier	\$5.00	No longer list
Plumbing - Drinking Fountain, Shower Stall, Urinal, Dishwasher, Clothes Washer	\$7.00	\$8.00 each
Plumbing - Combination Tub/Shower, Water Closet/Toilet/Bidet, Hot Tub, Soaking Tub, Spa	\$10.00	\$11.00 each
Plumbing - Water or Storage Tank (hot water heaters)	\$11.00 - \$27.00	\$14.00 1-100 gallons \$0.15 per gallon over 100
Plumbing - Interceptor or Separator (commercial kitchen, commercial garage)	\$16.00	\$19.00
Plumbing - Backflow Preventer (water system, sprinkler supply, irrigation system)	\$16.00	\$19.00
Plumbing - Pump or Ejector (fractional/1 hp or greater)	\$5.00	\$6.00 fractional \$19.00 1-hp or greater
Sewage Ejector Pump (1&2 family, septic or sewer connection)	\$0	\$48.00
Sewer Ejector Pump All Others	\$0	\$80.00
Sump Pump for Ground Water	\$0	\$11.00
Plumbing - Manufactured Housing	\$43.00	\$81.00

PLANNING & BUILDING DEPARTMENT	2008 ADOPTED FEES	2021 PROPOSED FEES
Residential (New/Additions)	\$0.24 per sq. ft.	\$0.24 per sq. ft. plus \$100.00 application fee
Residential (Renovations, Alterations)	\$0.04 per sq. ft.	\$0.12 per sq. ft. plus \$50.00 application fee
Residential (Accessory Structure/Uses – New, Addition, Alteration)	\$0.04 per sq. ft. \$0.12 per sq. ft.	\$0.12 per sq. ft. plus \$35.00 application fee
Commercial/Industrial (New/Additions)	\$0.24 per sq. ft.	\$0.24 per sq. ft. plus \$50.00 application fee
Commercial/Industrial (Renovations)	\$0	\$0.12 per sq. ft. plus \$50.00 application fee
Commercial/Industrial (Accessory Structure/Uses – New, Addition, Alteration)	\$0.04 per sq. ft.	\$0.12 per sq. ft. plus \$50.00 application fee
Sign (New/Change)	\$25.00	\$30.00
Demolition	\$50.00	\$75.00
Driveway Permit	\$25.00	\$50.00
Change of Use/Change of Occupancy/Tenant Fit-up	\$25.00	\$35.00
Telecommunications (New/Co-Location)	Value of Const. Divided by 1000 x \$5.00	Value of Const. Divided by 1000 x \$5.00
Wind, Solar, Retaining Wall, etc. (Zoning Ordinance Section III, “Structure”)	\$25.00	\$50.00
Permit Extension (1-YR Max. Allowed)	\$0	50% of initial permit fee
Surcharge for permit issued after work has begun and for each day no permit application is submitted	\$0	2 x permit fee \$50.00 each day
Residential Plan Review (per unit)	\$150.00	\$150.00
Residential Plan Review (Additions, Renovations, Alterations)	\$50.00	\$50.00
Residential Plan Review (Accessory - New, Addition, Renovation, Alteration)	\$25.00 \$50.00	\$25.00
Commercial/Industrial Plan Review (New, Addition, Renovation, Alteration)	\$150.00	\$150.00
Commercial/Industrial Plan Review (Accessory - New, Addition, Renovation, Alteration)	\$25.00 \$75.00	\$50.00
Re-inspection Fee (Payable prior to re-inspection - Failure to pass inspection, not ready for inspection, or premises not accessible)	\$0	\$45.00
Permit Refund (New Construction) - If construction has not begun within 60 days. All other permit fees are non-refundable.	Full Amount	50% of sq. ft. of permit fee
Electrical – Application Fee (Non-Refundable)	\$25.00	\$30.00
Electrical – Re-Inspection Fee (Payable prior to re-inspection - Failure to pass inspection, not ready for inspection, or premises not accessible)	\$45.00	\$45.00
Electrical - Service per amp	\$0.25	\$0.25 each
Electrical - Panel, Sub-Panel, Disconnect	\$10.00	\$10.00 each



Town of Hopkinton

Planning Department

330 Main Street, Hopkinton NH 03229-2627 - (603) 746-8243 - planzone@hopkinton-nh.gov

To: Neal Cass, Town Administrator

From: Karen Robertson, Planning Director 

Date: December 2, 2021

Subject: Permit, Plan Review, and Inspection Fees

Based on a review of the permit, plan review, and inspection fees charged by other communities and the time and cost of related services, attached is a list of recommended revisions to Hopkinton's fees.

Please let me know if you should have any questions.